

**SUNYLA Council Meeting**  
Friday, November 19, 2010  
Onondaga Community College  
11:00am – 3:00pm

Attending: ***In Person:*** Angela Weiler, April Davis, Carleen Huxley, Mary Timmons, Wendy West, John Schumacher, Dan Harms, Ellen McCabe, Charlie Cowling, Greg Bobish, Bill Drew, Jane Verostek, Kathryn Johns-Masten ***Skype:*** Dan Newton, Karen Ferington, Sarah Morehouse, Mary Timmons, Mark McBride, Louise Charbonneau, Joanne Spadaro, Pamela Flinton, Sarah Moon, Rosanne Humes, Jill Yaples, Shannon Pritting, Katherine Brent, Barbara Grimes, Dunstan McNutt, Kim Davies-Hoffman, Joyce Miller, Kadri Niider, Barbara Grimes, Tracy Paradis, Karen Ferington, Pamela Flinton, Morgan Gwenwald, Kathleen Quinlivan, Rebecca Turner-Wallace, Cindy Francis. ***Recording Secretary:*** Carleen Huxley

*NOTE: There were some technical difficulties with the virtual chat tool, Skype, and virtual attendees were subsequently unable to attend the meeting.*

1. Approval of Minutes from September 10, 2010
2. Announcements, Correspondence, Appointments
3. Report Recaps
  - 3.1 Officers
    - 3.1.1 President – Angela Weiler
    - 3.1.2 First Vice President – April Davies
    - 3.1.3 Second Vice President – Shannon Pritting
    - 3.1.4 Secretary – Carleen Huxley
    - 3.1.5 Treasurer – Greg Bobish
  - 3.2 Committee Reports
    - 3.2.1 Membership Development – Wendy West
    - 3.2.2 Personnel Policies – Corinne Nyquist
    - 3.2.3 Professional Development – Darryl Coleman
    - 3.2.4 Publications – Ellen McCabe
    - 3.2.5 TUG – Ken Fujiuchi
    - 3.2.6 Web Development – Katherine Brent
    - 3.2.7 WGIL – Kim Davies Hoffman
    - 3.2.8 Archives (ad hoc) – Dan Harms
  - 3.3 Liaison Reports
    - 3.3.1 FACT – Mark McBride
    - 3.3.2 LACUNY – Kadri Niider
    - 3.3.3 SAC – Logan Rath
    - 3.3.4 OLIS – John Schumacher
    - 3.3.5 UUP – John Schumacher
4. New Business (including action items from reports)
  - 4.1 Request for “seed money” for SUNYLA Conference - Shannon Pritting.
  - 4.2 SUNY wide assessment tool – Mark McBride

- 4.3 SUNY Libraries Strategic Plan – Angela Weiler
  - 4.4 SUNYLA and social networking (Twitter and Facebook) – Bill Drew
  - 4.5 Redefining the relationship among SCLD, SAC and SUNYLA – Angela Weiler
  - 4.6 Archives plan for officers and committees – Dan Harms
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## **1. Approval of Minutes from September, 10, 2010**

Minutes were approved unanimously.

## **2. Announcements, Correspondence, Appointments**

**Brockport:** The archives folks are continuing to support the celebration of the school's 175th anniversary. Much discussion about possible building rehabs in upcoming building cycle. Also much discussion tying into the regarding a "vision" for the library. Four of us are in a campus "learning community" focusing on technology and learning. Also, continuing to experiment with e-books, Kindles etc. Will be running an "electronic gadgets" expo in the library soon in partnership with IT staff.

**Albany** – There is a slight chance that some of you might have heard about the proposed deactivation of 5 programs here, namely French, Russian, Italian, Theater, and Classics. Everyone I have spoken to is quite disappointed both at the proposal itself and at the way it was introduced, and the University Senate has been addressing it in various ways. Since I have an M.A. from the Russian program it is difficult for me to be impartial in the matter, so I'll stick to this short announcement.

I feel like I should finish with some good news, so I'm happy to announce that Ann Gunning (formerly of Nylink) has joined us in a temporary position assisting our Dean, Mary Casserly. Welcome, Ann!

**Cobleskill** – Construction is progressing. We got the librarian offices and the workroom back just last week. Next up is half of the top floor, followed by everything that hasn't been done yet (which is half the building). Summer ought to be fun.

The Library continues to co-sponsor the Community of Scholars lecture series. The second one of the semester is happening this afternoon... "Carlin in Composition: The Use of Stand-Up Comedy in the English Composition Classroom."

We're in the process of hiring a new Provost. The first of the finalists will be on campus next week.

**MCC** – We're in the process of hiring a new Provost. The first of the finalists will be on campus next week. [Moving towards e-books.](#) [Using Paretex.](#) [Couple of early retirements.](#) [Just waiting for the budget.](#)

**Niagara** - The most recent news at Niagara C.C.C. is that we have received several iPads from funds in a technology grant. The librarians are using the iPads right now and exploring ways to use the new technology in our reference work with patrons.

We are also searching for an Emerging Technology Librarian. Applications have closed and the review of applications will begin soon.

**SUNYIT** - Personnel change seems to be a continuing theme at SUNYIT. Crystal Pogorzelski, our library systems manager, has accepted a new position at a non-profit agency in Buffalo and will leave at the end of this week. We will truly miss her and her knowledge of all things Aleph and Illiad. Our secretary, Rose Stevens, left a week ago to work for Empire State College in Utica. We will try to limp along without both of them.

Pam Flinton, paid a visit and has been mentoring us on the lending side of Illiad since our ILL lending clerk retired. Pam and Andy Perry have helped with recommendations on how to do more with less. We owe a huge thank you to Pam for her input and willingness to help us.

We will be searching for a new Provost in the near future. Our current Provost decided to take advantage of the early retirement offer.

The planning for the Learning Commons to be located in the library will ramp up in December. The library staff has been making room for the addition of more partners in the building, mainly on the first floor. We have been shifting the collection upstairs to make room for the print journal collection, currently on the first floor. It is hoped that all planning can take place in the Spring and then be implemented in the Summer.

**Jefferson** - We recently started using Gimlet to track our reference stats, <http://www.gimlet.us/>. We're really liking it so far. We also recently got a Keurig machine which has turned out to be a real hit with the students. Kenyon Wells, our technical services librarian, presented (The role of a Library Assistant) at the 4rth Annual Library Assistants' Day in Syracuse.

**Empire** - Big news! Heather Shalhoub and Ian Hertz are joining the library full-time starting on December 1! Ian was hired as a librarian but got absorbed by the helpdesk. Heather is a librarian who was originally hired for the helpdesk. Now the Empire State College Library has five full-time librarians, and we're pleased as punch.

Other things are brewing, but mostly we are in the lull between the launch of our Information

Skills Tutorial (<http://commons.esc.edu/informationkills>) and the next big projects, which will probably be winter-spring things. In the mean time, we have completed our fall cycle of webinars called @Home Library Workshops. They were better-attended this year than last, and have been very well received. We have an intro to library skills webinar, an intro to citing webinar, and a variety of shorter ones. Also, our resource sharing arrangement with UB has grown so fast that we're thrilled to be budgeting more for it the coming year.

**Delhi** - We are excited to welcome Amanda Mitchell as our new Electronic Resources and Instruction Librarian. Amanda started early in the semester and has already explored ways to promote our electronic resources, such as linking our content through Google Scholar.

As has been reported previously, the Resnick Library & Learning center absorbed the campus's academic computing lab this summer. Our renovation to allow this hinged on the financial support from Richard and Marilyn Wickham. We held a dedication for the newly named Wickham Information Commons, Friday, November 12.

**Buffalo** - Buffalo State has purchase BePress and it has gained enormous attention from our faculty. BePress, which stands for Berkley Press, was "Founded by professors in 1999, Berkeley Electronic Press publishes peer-reviewed electronic journals and develops software for the next generation of scholarly publishing. The bepress journals collection, ResearchNow, redefines what scholarly journals can do today, with fast and high quality peer review at sustainable prices. The bepress open-access Institutional Repository platform, Digital Commons, is the world's leading hosted Institutional Repository, featuring an innovative suite of publishing and software services.

Our chief archivist Dan Dilandro won the WNYLRC award for Excellence in Library Service.

It was announce that our CIO Voldemar Innus will be stepping down in January and his replacement would be Don Erwin, currently our senior associate vice president for information services and systems.

**Oswego** - We will be searching for a new Director and Art Librarian in the spring as both are taking advantage of the early retirement offer. Our Director will continue working some hours during the spring semester until the search for a new Director is complete. Laurie Clemo is our new Interim Provost.

Our library program study is moving along with Sasaki Inc. of Boston. WTCox is our new serials vendor starting Jan. 2011. We are working on the implementation phase of LibGuides.

**Cortland** - SUNY Cortland is welcoming two new additions to the staff: Roger Cotrofeld, who is our Associate Director of the Information Resources Support Center, and Ann Lang, our Keyboard Specialist for Periodicals. They join Steve Bergman, Nancy Mead, and Sharon

Consler, who have joined the IRSC from the help center.

A search for multiple adjunct librarians is ongoing.

The library portal is up and running. Thanks to Loren Leonard and Jennifer Kronenbitter for all their hard work.

Our new website, geared toward prospective students, has been unveiled: <http://library.cortland.edu/>

**Cayuga** - This fall we formed a Student Library Advisory Committee on the Auburn campus, and things are off to a smooth start. Right now the group primarily is composed of students who are also tutors in the Academic Support Center, so they tend to be good library supporters already. One of our goals is to offer more student-centered activities and events. Members of this group have made some suggestions that we are able to implement easily, and we are excited to have this new partnership.

**MVCC** - We hired a new part-time librarian. Nancy Becker joins our staff working at the Utica Campus Library. Nancy recently accepted a retirement offer from St. John's University, where she was an Associate Professor in the Division of Library and Information Sciences. She was looking to remain active professionally providing reference in an academic setting.

**Binghamton** - Moving forward with interviews for Metadata/Catalog Librarian position at the beginning of Dec. Even though the deadline for applications was Oct. 1st, it took a while to whittle down potential candidates from 70 or so down to 5. No interviews scheduled yet for Social Sciences Librarian, but then the application deadline for that position was Oct. 18th and I understand there was just as many applicants for that position as well. Lost a couple of clerical staff at the end of Sept. due to the State retirement incentive. Only have heard of one Library Faculty member leaving at the end of December. Supposedly we have been authorized to fill 3 more positions (budget willing). That should make a dent in the 40 positions that have gone vacant in the last few years. There was a water main break the weekend of Nov. 13th that resulted in power and water outages in 3 of the Science buildings including the one that houses the Science Library. The Science Library building is now open, but classes have been reassigned for the other 2 buildings until further notice.

**University of Buffalo** - The search for a new University at Buffalo president is underway. Current president, John Simpson, plans to retire January 15, 2011.

The UB Libraries have unveiled a new version of the BISON catalog and students and faculty are encouraged to offer comments on the new system. The catalog uses VuFind software to offer interesting new ways to search and browse results, and includes the option of texting a call

number to your phone:

<http://catalog.lib.buffalo.edu/>

Three newly refurbished collaborative study rooms are available in Lockwood Library:

<http://ubit.buffalo.edu/collabspaces/collabrooms.php>

The Spectrum, UB's student newspaper, has been added to the Libraries' digital collections, covering the years 1950-1957:

[http://ubdigit.buffalo.edu/collections/lib/lib-ua/lib-ua006\\_Spectrum.php](http://ubdigit.buffalo.edu/collections/lib/lib-ua/lib-ua006_Spectrum.php)

**Geneseo** - It was announced yesterday by our administration that the College will deactivate three academic programs: computer science, communicative disorders and sciences, and studio art. The programs will be supported for the next 3 years so that those students already in those programs will finish, but no new students will be accepted. This will mean the elimination of 45 non-instructional positions throughout the college and 9 faculty positions vacated through retirements. The official announcement can be found here: [http://www.geneseo.edu/budget\\_update](http://www.geneseo.edu/budget_update)

Milne's Scholarly Communication team celebrated Open Access Week for the first time this year with a modest offering of one guest speaker from a local University and a small panel of faculty members from Geneseo talking about their experiences with open access. You can read the details here: <http://undergraduatesciencelibrarian.wordpress.com/2010/10/31/open-access-week-at-suny-geneseo/>

Sciences Librarian, Bonnie Swoger and Geoscience professor Dori Farthing presented the poster, "Fueling Learning Outside the Classroom with Strategic Searching of the Geoscience Literature" at the Geological Society of America Annual Meeting.

Tom Ottaviano, Michelle Costello, and Justina Elmore presented on Single Service Point Models at NYLA 2010 along with representatives from Librarians Charlie Cowling from SUNY Brockport and Kate Jenkins from MCC.

Donna Hanna and I are the Co-Chairs for the 33rd Annual New York State Library Assistants' Association (NYSLAA) Conference being held here June 8-10, 2010. We are getting a tremendous amount of support and assistance from the whole Milne Library Staff and are looking forward to an exciting event. SUNY Geneseo and the whole area will be a beautiful backdrop that we are incorporating into our plans for our guests. The workshops will be geared toward the needs of library assistants including technology, record maintenance, patron issues, round-tables and green initiatives, just to name a few. We are working to keep our costs in line with last year's and think the NYSLAA Conference is a real bargain in this difficult economy. Hope to see many of you in June.

**Finger Lakes** - The Academic Commons officially opened this fall semester. Tutoring Services, the Writing Center, Math Center and Disability Services are now located in the Library.

Construction is progressing on the new student union that is due to open during the Summer of 2011.

Our periodical vendor will change on 1/1/11 from EBSCO to WT Cox.

Danyelle Westbrook and Anna Gossin have joined the FLCC Library Adjunct staff.

Charlotte Cooper, reference librarian, co-presented, with FLCC Theatre professor Beth Johnson, a session entitled “Evaluating Media: Improving Information Literacy Skills Will Help Theatre Students” at the Association for Theatre in Higher Education Conference in Los Angeles in August, 2010.

### **3. REPORT RECAPS**

#### **3.1 Officers**

##### ***3.1.1 President – Angela Weiler***

SUNYLA Executive Council Meeting - November 19, 2010

#### **President’s Report**

##### ***SCLD Executive Board Meeting – September 29, 2010***

I attended the SCLD Executive Board Meeting on September 29, 2010 at the Gideon Putnam Resort in Saratoga. At that meeting, a full day was spent in brainstorming and crafting a framework for the basis of the SUNY libraries Strategic Plan. During the second day, the sectors separated and submitted more detailed and specific goals for SUNY libraries. A summary of the work done at that meeting is available at <http://sclد.wordpress.com/>.

Finds the language to be very insular, very technical and librarianish. Feels we need to change the language.

#### ***Distinguished Librarian Rank:***

A letter was drafted by the SCLD Executive Council to Robert Kraushaar, the Vice Provost of Academic Programs and Planning, regarding the Distinguished Librarian Rank. They suggested that, rather than “water down” the criteria for the rank to encourage more applicants, the guidelines for the rank be amended to include SUNY’s community college librarians as well as librarians at state operated campuses. They further suggested that a designation be created that is equal to the Distinguished Services Professorship or Distinguished Teaching Professorship. Such a designation would have the option of being an “honorific distinction or a change in faculty rank”, as specified in the guidelines for those professorships.  
[Some talk of bringing Community Colleges in, we’ll keep you posted on that.](#)

***NYLink update:***

There are about ten NYLink staff left; they will stay through June of 2011.

***LAND update:***

A steering committee has been formed to look into delivery options. Members are Ed Rivenburgh (IDS), Gary Thompson (ConnectNY), Loretta Ebert (New York State Library), Mary Beth Krupczak (New York State Library Division of Library Development), Carey Hatch (SUNY Office of Library & Information Services), Curtis Kendrick (CUNY), John Shaloiko (Reference and Research Library Resources Systems-NY3Rs), and Kathleen Gundrum (Nylink). The current contract is scheduled to expire in December, but will probably be extended until at least June. They will attempt to extend the current LAND contract through June 2012 to allow ample time for a new RFP to be implemented.

***OCLC update:***

OCLC is in discussion with the New York Office of General Services (OGS) to provide services through a state contract; Sky River is also vying for a contract. SCLD will be meeting with OCLC to discuss options, and will be keeping in touch with CUNY and the State Library to try and negotiate the best deal.

Respectfully submitted,  
Angela Weiler  
SUNYLA President

[Drew: Waldo is trying to market OCLC to us, heavily. Angela: Waldo doesn’t have a state contract. John: Would only be an option at an individual campus.](#)

***3.1.2 First Vice President – April Davies***

SUNYLA 1st VP Report  
Nov. 19, 2010

Since our September meeting I've been working on a number of things related to the SUNYLA delegates, which can be a bit surreal since I am one. Activities of note:

1. Making sure delegates are listed as such online. A dozen or so (including myself) were not listed as delegate in the membership directory. I forwarded those names on to Membership Chair Wendy West and she graciously (and quickly) fixed them. The campus directory lists delegates as well and also needs updating. That information has been forwarded to Web Manager Katherine Brent (and may very well be fixed by the time you read this).
2. Setting up online chats. Email discussions led to the idea that we have regular online chat sessions. We've narrowed down schedules somewhat and are currently using a Doodle poll to pick a date/time for our first chat.
3. And during that chat session we will be discussing the Delegate Toolkit. Carleen Huxley, Tracy Paradis, and Mary Timmons have pulled together the main elements and come up with some good enhancements. We'll see what happens during the chat but I think it should be ready for Katherine to create this new part of our website fairly soon.
4. Speaking of Katherine and web and delegates... I discovered that the updates to the delegates section of the Manual of Duties & Responsibilities that were approved in Nov. 2009 never made it to the website. I gave the info to Katherine and she got it fixed right away.
5. The other thing coming up on the delegate front is getting all the delegates paid. There are several whose memberships are not current. Wendy and Treasurer Greg Bobish have verified the list and I will be contacting each of the delinquent delegates soon (if I haven't already by the time you read this).

Also since our last meeting, I attended the fall meeting of the SUNY Council of Library Directors (SCLD). Most of the time was devoted to strategic planning discussions. It was interesting and occasionally quite fruitful. President Angela Weiler was there as well of course and I'm sure will have more to say in her report.

Coming up, NYSHEI (New York State Higher Education Initiative) is holding their 2nd "Summit of the Academic and Research Library Community" in December. I'll be there representing SUNYLA and I believe one other officer is attending as well, probably Angela.

Respectfully submitted,  
April C. Davies

**Bill Drew:** requested the need to know which delegates are not on the listserv yet. **John:** Asked what the date for NYSHEI was and April responded December 9<sup>th</sup>. **Margaret:** Wondering when feedback on the Delegate Toolkit will be available? **April:** Wants to be able to come back from Xmas break and have it online, so the sooner the better.

### ***3.1.3 Second Vice President – Shannon Pritting***

Conference Planning is well underway:

- The Conference Theme has been finalized (see below).
- The Call For Proposals is almost finalized, and will be distributed soon.
- Vendor contacts (registration and sponsorship) are going out by the end of this week.
- There is a conference website: (<http://sunyla2011.wordpress.com/>), although we're still working on putting content on it.
- Local Planning is moving forward, and we will begin to work out details about events, etc. soon. I have some preliminary costs figures, and we're working on this.
- The Conference Planning Group is still looking for ideas for a keynote speaker. If you have ideas, send them to Shannon Pritting ([shannon.pritting@oswego.edu](mailto:shannon.pritting@oswego.edu))
- Work is underway on a conference logo, which should be finished soon

Conference Theme:

**Shared Borders: Collaborating for Success**

Borders are not always symbols of division and separation—often these areas are where the best partnerships happen. The collaborative relationships that these invisible lines encourage can enrich the culture for all. Libraries share many borders, in and outside of the physical building, resulting in new and exciting collaborations across the campus community. Hosted in Plattsburgh, which has connections to Quebec, Lake Champlain, Vermont, and the Adirondacks, the SUNYLA 2011 conference will explore unique ways that libraries can optimize shared borders. Plattsburgh's margins provide its citizens national, international, and natural connections. Like Plattsburgh, SUNY Libraries find strength in navigating points of contact. Some of the many questions this conference will address are: How can SUNY Libraries effectively build relationships across borders within "One SUNY?" How can shifting departmental roles lead to open participation within libraries? How can libraries find new partners on campus and within the community with which to meaningfully and productively share borders? Finally, how do partners retain unique characteristics while merging and working together to navigate new roles?

### ***3.1.4 Secretary – Carleen Huxley***

The Manual of Duties and Responsibilities has been updated to include the change to 1st Vice President section:

8. Serves as coordinator for SUNYLA delegates, acting as a liaison between them and the Association and providing them with counsel concerning their role in the Association.

### **3.1.5 Treasurer – Greg Bobish**

Hello,

Old stuff:

I spoke with the IRS, AGAIN, about our non-profit status, because I received a request in the mail for our 2008 e-postcard, even though they had previously told me that all was well. Apparently they forgot to tell their computer, and it sent me a letter. I confirmed what they needed to know and we are ok again. Hopefully this will be the last of the catch-up work on this, and we can just file the e-postcard each year and not have to worry about it anymore. I'll keep you posted.

New stuff:

The report for September 1 to November 16 is attached, please let me know if you have any questions. Apparently we made \$3420 at the conference this past summer. Hooray!

Greg

Angela: Did you get that email from me about that person who emailed us, saying that we were on that IRS list? Greg: I did.

Greg: Says Paypal is working very well. Should encourage constituents to pay online now.

<b>Date</b>	<b>Income and Expense Summary</b>	<b>-</b>	<b>TOTALS</b>
	<b>Category Description</b>	<b>1/2011- 3/2011</b>	
	<b>INCOME</b>		

		<b>Carried over from 2010</b>	<b>14,463.71</b>
	<b>Membership Dues</b>		
2/24/2011	New members - checks	60.00	
2/24/2011	Renewing members - checks	180.00	
3/9/2011	Renewing members - paypal	317.13	
3/9/2011	New members - paypal	95.60	
	<b>TOTAL Membership Dues</b>	<b>652.73</b>	<b>652.73</b>
	<b>Conference Income</b>		
	<b>TOTAL Conference Income</b>		<b>0.00</b>
	<b>TOTAL INCOME</b>	<b>652.73</b>	<b>\$652.73</b>
	<b>EXPENSES</b>		
	<b>Conference Expenses</b>		
	<b>TOTAL Conference Expenses</b>		<b>0.00</b>
	<b>Meeting Expenses</b>		
3/9/2011	Sodexo - Food for March Council Meeting	-238.50	
	<b>TOTAL Meeting expenses</b>	<b>-238.50</b>	<b>-238.50</b>
	<b>Officer's Expenses</b>		
	Travel		
12/20/2010	A. Weiler - SCLD	-197.00	
2/18/2011	A. Davies - SCLD	-176.00	
3/4/2011	A. Weiler - SCLD	-124.00	
	<b>TOTAL Officer's Expenses</b>	<b>-497.00</b>	<b>-497.00</b>
	<b>Professional Development Committee</b>		
1/3/2011	Professional Development Grant -M. Hebert	-500.00	
2/24/2011	Professional Development Grant -K. Davies-Hoffman	-495.00	
	<b>TOTAL Professional Development Committee</b>	<b>-995.00</b>	<b>-995.00</b>
	<b>TOTAL Publications Committee</b>	<b>0.00</b>	<b>0.00</b>
1/3/2011	Donation to Leukemia ... Society in honor of B.Margolis	-250.00	
2/24/2011	K. Brent reimbursement for Website hosting fee	-107.40	
3/9/2011	L. Rath reimbursement for Skype microphone	-129.51	
	<b>TOTAL Miscellaneous</b>	<b>-486.91</b>	<b>-486.91</b>
	<b>TOTAL EXPENSES</b>	<b>-2,217.41</b>	<b>-\$2,217.41</b>

	<b>INCOME-EXPENSES</b>		<b>-1,564.68</b>	<b>\$12,899.03</b>
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<b>SUNYLA 2010 Income Summary</b>						
<b>Date</b>	<b>Category Description</b>	<b>1/2010-3/2010</b>	<b>4/2010-6/2010</b>	<b>7/2010-9/2010</b>	<b>10/2010-12/2010</b>	<b>2010 Totals</b>
<b>INCOME</b>						
	<b>Membership Dues</b>					
1/15/2010	SUNY Renewing	75.00				
2/17/2009	SUNY Associate	10.00				
2/17/2009	SUNY Renewing	50.00				
3/25/2010	SUNY Renewing	75.00				
3/25/2010	SUNY New	10.00				
4/1/2010	SUNY Renewing		275.00			
4/1/2010	SUNY New		10.00			
4/12/2010	SUNY Renewing (Paypal)		76.77			
4/14/2010	SUNY Renewing		200.00			
4/23/2010	SUNY Renewing		120.88			
4/23/2010	SUNY New		10.00			
5/3/2010	SUNY Renewing		50.00			
5/26/2010	SUNY Renewing		80.00			
5/26/2010	SUNY New		10.00			
7/12/2010	Renewing members - checks			330.00		
7/22/2010	Renewing members - checks			330.00		
7/22/2010	New members - checks			20.00		
8/6/2010	Renewing members - checks			690.00		
9/8/2010	Renewing members - paypal			720.75		
9/8/2010	New members - paypal			19.12		
9/21/2010	Renewing members - checks			600.00		
10/13/2010	New members - checks				40.00	
10/13/2010	Renewing members - checks				270.00	
11/12/2010	Renewing members - checks				180.00	
11/12/2010	New members - checks				20.00	

11/18/2011	New members - paypal				76.48	
11/18/2011	Renewing members - paypal				144.15	
12/10/2010	Renewing members - checks				90.00	
12/10/2010	New members - checks				20.00	
	<b>TOTAL Membership Dues</b>	<b>220.00</b>	<b>832.65</b>	<b>2,709.87</b>	<b>840.63</b>	<b>4,603.15</b>
	<b>Conference Income</b>					
	Stray conference payment			<b>145.35</b>		
6/30/2010	Paypal conference funds				10,959.09	
11/12/2010	Remaining funds from conference account, minus original \$5000 startup funds				3,420.92	
		<b>0</b>	<b>0.00</b>	<b>145.35</b>	<b>14380.01</b>	<b>14,525.36</b>
	<b>TOTAL INCOME</b>	<b>220.00</b>	<b>832.65</b>	<b>2,855.22</b>	<b>15220.64</b>	<b>19,128.51</b>

### 3.2 Committee Reports

#### 3.2.1 Membership Development – Wendy West

Membership Development Committee Report  
November 16, 2010

Membership Statistics:

As of November 16, 2010, there are 203 members in SUNYLA, including 18 new members. In SUNYLA , there are 65 delegate positions; 45 delegates have been identified so far and all but 9 are currently members.

Membership Proceedings:

- 1) The Chair continues to work closely with the treasurer, G. Bobish, to verify and update the membership directory data.
- 2) Answered inquiries about membership status and the membership year throughout the year. There appears to be some confusion among the membership, still, about when the membership year begins and ends.
- 3) The Membership Development Committee has created a Google document to develop ideas for the committee's activities that were brought up in the June meeting. We are still trying to

get this off the ground, working remotely is proving to be somewhat challenging. May switch to another format, such as Skype, if there is not significant progress this semester.

Respectfully Submitted By:

Wendy West, Membership Development Committee Chair

### **3.2.2 *Personnel Policies – Corinne Nyquist***

Bill Drew: Needs to know who is no longer with us. Isn't being notified about who has left SUNY libraries so he can take them off listserve. What about exit interviews? Are they being done?

### **3.2.3 *Professional Development – Darryl Coleman***

Daniel Kissane:

Colleen Lougen (chair) and sub-committee have nothing new to report at this time.

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Sylvia Chu:

Justine Elmore (chair) and the sub-committee have nothing to report at this time.

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Friend of SUNYLA award:

Greg Bobish (chair) and sub-committee have nothing new to report at this time.

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SUNYLA Professional Development Grants Subcommittee:

Joanne Spadaro (chair) and sub-committee submitted the following report:

Advertising Outreach & Grant Recipients' Reports

- Sent an email announcement about the Professional Development Grants Program to members via the SUNYLA listserv on Oct. 21, 2010.
- Published an advertisement for the Grants Program in the Oct. 2010, SUNYLA Newsletter.

- Six grant recipients shared reports describing their activities supported by the grants in the October 2010, SUNYLA Newsletter

**Budget & Awards:**

The Subcommittee started the 2010-2011 year with \$6000 in its account. We received four grant applications, and have awarded three grants totaling \$1,456. The remaining balance in our account is \$4,544.

Opening Balance.....\$6,000

10/1/10 Angela Weiler (Onondaga)...\$456

Attend the fall 2010 Conference of the Western NY Chapter of ACRL in Nov. 2010

10/26/2010 Marianne Herbert (Potsdam)..\$500

Attend the XXX Annual Charleston Conference, Charleston, S.C. in Nov. 2010

10/26/2010 Jennifer Smathers (Brockport)..\$500

Attend the XXX Annual Charleston Conference, Charleston, S.C. in Nov. 2010

Awarded.....\$1,456

Closing Balance..... \$4,544

Submitted by:

Darryl Coleman

Chair SUNYLA Professional Development

November 15, 2010

**3.2.4 Publications – Ellen McCabe**

**SUNYLA Publications Committee**

Ellen McCabe, Chair

November 19, 2010

Members of the Publications Committee: Lori Annesi (Monroe), Jim Coan (Oneonta), Linda Gorman (Nassau), Gerry Leibowitz (Nassau), Jennifer Little (Brockport), Ellen McCabe (Cortland) (chair), Shannon Pritting (Oswego), Jennifer Smathers (Brockport).

The bank account is about the same as the last meeting. The \$1000 went in in August, and no bills have been received as yet, so there is \$1196 in the account.

Hard copies will continue to be distributed to individual campuses. Please let committee members know if your campus is not getting the copies of the newsletter it needs or if it is receiving too many copies. Issues of the SUNYLA newsletter are also available at the SUNYLA website; the October issue is at:

[http://www.sunyla.org/sunyla\\_docs/newsletters/SUNYLA\\_NL\\_41\\_1.pdf](http://www.sunyla.org/sunyla_docs/newsletters/SUNYLA_NL_41_1.pdf)

We welcome feedback concerning the newsletter format in print or online.

Please continue to submit items for the next Newsletter. Submissions to the newsletter are being accepted via the SUNYLA Forums at <http://sunyla.org/forums/> website and via E-mail. The next issue due date is January 15, 2010. Please send items to Shannon Pritting [pritting@oswego.edu](mailto:pritting@oswego.edu) or Jennifer Smathers [jsmather@brockport.edu](mailto:jsmather@brockport.edu)

Respectfully submitted,

Ellen McCabe (Chair)

Ellen McCabe, SUNY College at Cortland, [ellen.mccabe@cortland.edu](mailto:ellen.mccabe@cortland.edu) (607) 753-4051

### **3.2.5 TUG – Ken Fujiuchi**

Not in attendance and no report submitted.

### **3.2.6 Web Development – Katherine Brent**

The sunyla.org domain registration has been successfully transferred to a cheaper host.

Updates continue as needed. (Please continue sending me any errors/out of date information you find.)

I received a note from a library school student who found the page on web accessibility resources to be very helpful, so kudos to the previous web managers who assembled it.

Katherine Brent

### **3.2.7 WGIL – Kim Davies Hoffman**

**COMMITTEE REPORT: Working Group for Information Literacy (WGIL)  
Submitted by: Kim Davies-Hoffman, WGIL Chair**

Planning for the COCID-sponsored conference, *3Ts: Exploring New Frontiers in Teaching, Technology and Transliteracy*, is well underway.

- A keynote speaker has been chosen - [Tom Mackey](#) of Empire State College – and has accepted our offer
- Session proposals have been submitted, selected and are being notified of their status this week
- A website (<http://threetees.weebly.com/>) has been created and used for a save-the-date announcement and the call for proposals and will continue to develop as more specific details about the conference are confirmed
- A 3Ts logo is being decided on to help brand the conference; pdf flyers will be created and distributed
- An initial SUNYLA newsletter article about the conference has been published
- Rooms at FMCC have been reserved, as has food service

We are very pleased that a number of our main goals for the conference (i.e., a mix of teaching faculty and librarians as presenters and attendees, sessions based on theory-to-practice with interactivity enlivening the presentations where appropriate) are being realized.

Many thanks go to the hard working and committed members of the planning committee:

<ul style="list-style-type: none"><li>• Mike Daly (FMCC), Co-Chair</li><li>• Kim Davies-Hoffman (Geneseo), Co-Chair</li><li>• Michelle Costello (Geneseo)</li><li>• Toni Digregorio (Old Wetsbury)</li><li>• Irina Holden (Albany)</li><li>• Carleen Huxley (Jefferson CC)</li><li>• Nicki Lerczak (Genesee CC)</li><li>• Jennifer Little (Brockport)</li><li>• Dana Longley (Empire State College)</li></ul>	<ul style="list-style-type: none"><li>• Mark McBride (Buffalo State College)</li><li>• Jim Nichols (Oswego)</li><li>• Pam O’Sullivan (Brockport)</li><li>• Tracy Paradis (Geneseo)</li><li>• Shannon Pritting (Oswego)</li><li>• Lisa Raposo (SUNY CPD)</li><li>• Logan Rath (Brockport)</li><li>• Karen Shockey (Oswego)</li><li>• Heather Whalen-Smith (New Paltz)</li></ul>
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Stay tuned for more details.

**In other news:**

WGIL members that participated in the successful completion of the very first Library Instruction Leadership Academy (LILAC) are to be congratulated for being named runner-up recipient of the [Joseph F. Shubert Excellence Award](#), announced recently at the 2010 NYLA Conference in Saratoga Springs. Winner of the award was The Queens Library for their entry entitled, “Queens Library for Teens”.

Barring the tremendous efforts going into LILAC and the 3Ts conference, the WGIL listserv and the group's activities have been minimal. To rectify this situation, plans are being made for a joint discussion of library instruction-related topics between members of WGIL and LACUNY. Jonathan Cope, from the College of Staten Island (CUNY), has been instrumental in furthering the efforts toward this collaborative event, along with Dana Longley of ESC. Our hope is to schedule a virtual meeting in mid-January 2011. Mark McBride (Buffalo State), Carleen Huxley (Jefferson CC) and Dana Longley (ESC) have created the WGIL Room podcast series, *Issues in library instruction, information literacy and emerging technology*, which can be enjoyed at <http://wgilroom.blogspot.com>.

### **3.2.8 Archives (ad hoc) – Dan Harms**

#### Ad Hoc Archives Committee Report

Attached please find a copy of the amended Deed of Gift from Buffalo with regard to our archives there, for the Council's approval.

The Archives Committee has also drafted the following directions, as per the Council's request at the last meeting:

Members of the Executive Board are responsible for document retention and disposition in the areas over which they have oversight, and for submitting for approval to the Council a written procedure to be used in that area for discharging these responsibilities.

Documents are to be submitted when an Executive Board member leaves office or goes up for re-election, or on a yearly basis for the minutes of the Executive Board and Council meetings. Exceptions to these procedures necessary for the needs of a particular group should be noted in the plan sent to the Council.

The items submitted will be works documenting the history, business, and actions of the individual or the unit with regard to SUNYLA activities, whether created or received - e.g. reports, official correspondence, election results, membership lists, meeting agendas, project files, or meeting minutes. Documents of a confidential nature or that include personal information (credit card numbers, social security numbers, etc.) are not to be included. If documents are necessary for the individual or their successor to conduct SUNYLA business, then reproductions of the relevant documents may be made.

Documents should be sent in paper form, as the preferred form, or in an electronic form designated by the archives and producible by the officer. Electronic documents should, if possible, be printed for inclusion. Electronic copies may be submitted in addition to the paper copies if desired. Any electronic documents should be placed in a form selected for its long-range usability, such as PDF format.

The documents should be submitted to the following address, with a cover letter indicating that they are to be placed in the SUNYLA archives collection and a list of the materials provided:

University Archives

420 Capen Hall

Buffalo, NY 14260-1674

The Archives can be contacted at (716) 645-2916 with any questions or concerns.

The documents should be sent by intercampus courier service or, if not possible, by regular mail. The sender should submit a receipt to the Treasurer if any expenses are incurred by this process, informing the treasurer in advance if expenses will accrue over \$50 for the transfer. In the case of electronic documents, the officer should contact the archives for information about appropriate formats and media for the transfer.

Action Items:

1) Approval of the Deed of Gift

2) Charging the Executive Board with the creation of lists of documents and procedures for ensuring that they are archived at the University at Buffalo

Dan Harms, Chair, Ad Hoc Archives Committee

Submitted to the Council on November 10

Many still have not submitted an archives plan.

Angela: Suggests that we give everyone a deadline, for example, everyone has to turn their material by the annual conference. Also suggests that Dan contact chairs and liaison heads individually to try and encourage them to send in their Archives Plan. Drew: Feels the casual correspondence could be just as valuable as official reports.

April: suggests that we post examples of archival reports to listserv, so people can get an idea of what they need to submit.

### **3.3 Liaison Reports**

#### **3.3.1 *FACT – Mark McBride***

#### **SUNY Faculty Advisory Council on Teaching & Technology (FACT2) Minutes**

Wednesday, November 17, 2010

1. SUNY Directors of Online/Distance Learning Environments (DOODLE) will host DOODLE Days in conjunction with the NYSCATE Annual Conference 2010. It will take place at the Radisson Hotel at 120 Main St. in East Rochester, NY. Keynote is Elizabeth Lane Lawley, Ph.d. Associate Professor, Interactive Games & Media • Director, Lab for Social Computing, Rochester Institute Of Technology. Topics discussed will be Topics of Interest: Just who is NYSCATE anyway?, Insistence on Persistence (full title), Quick Tricks for Accessibility, Finding, Retaining, and Developing Online Adjuncts, Evaluating Online Courses, Past, Present, Future? Do you

use Publisher material? (Pearson, Cengage, and Plato, Oh MY!), SUNY LMS Evaluation. Also DOODLE has released their wiki at <http://wiki.sln.suny.edu/pages/viewpage.action?pageId=4033273> So the LMS evaluation can be followed.

2. Here is the agenda for the two task groups formed in FACT2 as requested by Provost David Lavalley. Please excuse the length, but I think it is important information that we should share. Also, FACT2 is very focused on outcomes. These are not going to be endless committees that have a purpose but have trouble accomplishing their goals.

### *Learning Environments Initiative*

#### **Stakeholders**

- SUNY ProvostCampus
- Chief Academic Officers
- SUNY Construction fund staff

#### **Goals**

- Collect information on innovative learning environments used in SUNY and other campuses internationally.
- Advise the SUNY system on the design and implementation of all types of learning environments - physical and virtual.
- Communicate with stakeholders at all levels throughout the system about best practices regarding learning environment development and utilization.

#### **Expected Outcomes/Deliverables**

- A catalog of innovative learning environment throughout SUNY
- Assigned faculty liaisons to the SUNY Construction Fund to advise on learning environment design and development
- A report on Innovative Learning Spaces
- An Innovative Spaces track at CIT involving instructional technologists, academic champions and facilities leadership

#### **Team**

David Lavalley, University Provost, Sponsor

Joseph Moreau, Chief Technology Officer, Oswego, Chair

Lisa Stephens, Associate Director of Academic Services, Buffalo (FACTT Chair)

Joan Getman, Sr. Strategist for Learning Technologies, Cornell

Graham Glynn, Assistant Provost, Stony Brook

Wayne Jones, Chemistry Department Chair, Binghamton

Mary Jo Orzech, Director of Libraries, Brockport

Joe Smith, Director of Educational Communications, Upstate Medical

Leanne Washauer, Associate Professor of English, Suffolk County CC

Emily Trapp, Director of Instructional Media Services, New Paltz (EdTOA)

Mitch Fields, Assistant Director of Capital Program Management, SCUF

Geoff Hamburg, Capital Program Manager SCUF

Additional CCIO member(s)

**Benefit or value to the SUNY System and SUNY Campuses**

Campuses throughout SUNY are doing groundbreaking work in the development of innovative learning spaces. However, there is currently no catalog or clearinghouse to collect outstanding design samples, best practices for implementation and use, and lessons learning from the design, implementation, and use of modern instructional space. Building on work being done by Educause and other higher education technology groups nationally, the Learning Environment Subcommittee of FACTT will collaborate with the SUNY Construction Fund to develop a catalog or innovative spaces that can information SUNY space standards and future design and construction projects throughout the system to optimize the benefits to students, faculty, and staff.

**Tasks, Deliverables, and Timeline**

<b>Task</b>	<b>Deliverable</b>	<b>Due By</b>	<b>Responsibility</b>
Form Task Group	Task Group Name, Leader, Team Members, and Goals identified	End of June FACT2 Retreat	FACT2 Chair
Set up Collaboration Space for Task Group	Confluence Space created Notification to Council	July 31st	FACT2 Secretary
Finalize Task Group Charge	Draft of Task Group Charge Template submitted to Council Charge finalized and posted in Confluence	September 30th	Task Group Leader, FACT2 Chair, & Provost Liaison
Engage FACT2 Reps	Outreach to FACT2 reps occurs Task Group Meetings conducted Status updates provided in Confluence	November 30th	Task Group Leader
Submit Interim Report	Interim Report submitted to Council and posted in Confluence	November 30th	Task Group Leader, FACT2 Chair
Submit CIT Abstract	Determination made on what CIT session will be and who will present it Abstract for CIT submitted	January 15th	Task Group Leader
Engage FACT2 Reps	Outreach to FACT2 reps occurs Task Group Meetings conducted Status updates provided in Confluence	March 1st	Task Group Leader
Submit Interim Report	Interim Report and submitted to Council Interim report posted in Confluence	Prior to March meeting with the Provost	Task Group Leader, FACT2 Chair
Meeting with Provost	Update to Provost provided Feedback received from	March 31st	Task Group Leader, FACT2 Chair

	Provost		
Engage FACT2 Reps	Report from meeting provided to FACT2 Reps Final outreach to FACT2 Reps occurs Task Group Meeting Conducted	May 1st	Task Group Leader
Deliver Final Report at CIT Session	Final report/paper developed CIT Session Designed Presenters Identified Materials developed Report/paper delivered	CIT Conference (May)	Task Group Leader

### **Assumptions**

- Greater collaboration between academic community throughout SUNY and the SCUF is highly desirable.
- Collection of new and different data may be necessary to design and justify the learning spaces of the twenty-first century.

### **Communication Plan and Engagement of Stakeholders**

- Provide access to ongoing data collection and space catalog development through the FACTT web site, the Confluence wiki site, and other digital dissemination channels.
- Report out the activities of the Learning Environment Subcommittee in one or more sessions and the annual SUNY CIT conference.
- Schedule an annual briefing to the SCUF management and/or the SUNY physical plant leadership.

### *Teaching & Learning Initiative*

#### **Task Group Name**

Teaching and Learning Initiative

#### **Stakeholders (who is the final input intended for?)**

- SUNY Provost
- CPD
- Campus TLC Directors
- FACT<sup>2</sup> Reps

#### **Goals (what does this group hope to do?)**

- To improve provision and access to faculty development resources
- Identify needs and aggregate resources across the system
- Leverage regional resources
- Support disciplinary faculty dev activities

#### **Expected Outcomes/Deliverables:**

Currently evaluating a means to get feedback from SUNY Faculty on level of support they have on their campuses in regards to Professional Development.

**Team**

Dr. Graham Glynn (Chair), Assistant Provost and Executive Director, Teaching, Learning + Technology,  
Stony Brook University

Professor Lenore Horowitz, Math, Science, Technology Department, Schenectady County Community College, Elston - Room 404

Mr. Gregory F. Ketcham, Assistant Director & Multimedia Instructional Designer, Division of Extended Learning, SUNY Oswego

Ms. Lisa Miles Raposo  
Assistant Director & Academic Programs Manager, SUNY Center for Professional Development

Ms. Kim Scalzo  
Director, SUNY Center for Professional Development

Mr. Mark McBride, Library Liaison Coordinator & Blended Librarian, Buffalo State College  
Jason N. Adsit, Ph.D., Director - Teaching & Learning Center (TLC), University at Buffalo

**Benefit or value to the SUNY System and SUNY Campuses**

(Statement about what value this will bring us – cost savings, member benefits, new revenue, efficiencies in staff time, etc – please try to quantify this as much as possible)

**Tasks, Deliverables, and Timeline**

(Identify the tasks, deliverables, and timeline for the work of the Task Group, including who has responsibility for each.)

<b>Task (action)</b>	<b>Deliverable (outcome)</b>	<b>Due By</b>	<b>Responsibility</b>
Form Task Group	Task Group Name, Leader, Team Members, and Goals identified	End of June FACT2 Retreat	FACT2 Chair

Set up Collaboration Space for Task Group	<ul style="list-style-type: none"> <li>· Confluence Space created</li> <li>· Notification to Council</li> </ul>	July 31 <sup>st</sup>	FACT2 Secretary
Finalize Task Group Charge	<ul style="list-style-type: none"> <li>· Draft of Task Group Charge Template submitted to Council</li> <li>· Charge finalized and posted in Confluence</li> </ul>	September 30th	Task Group Leader, FACT2 Chair, & Provost Liaison
Engage FACT2 Reps	<ul style="list-style-type: none"> <li>· Outreach to FACT2 reps occurs</li> <li>· Task Group Meetings conducted</li> <li>· Status updates provided in Confluence</li> </ul>	November 30 <sup>th</sup>	Task Group Leader
Submit Interim Report	<ul style="list-style-type: none"> <li>· Interim Report submitted to Council and posted in Confluence</li> </ul>	November 30 <sup>th</sup>	Task Group Leader, FACT2 Chair
Submit CIT Abstract	<ul style="list-style-type: none"> <li>· Determination made on what CIT session will be and who will present it</li> <li>· Abstract for CIT submitted</li> </ul>	January 15 <sup>th</sup>	Task Group Leader
Engage FACT2 Reps	<ul style="list-style-type: none"> <li>· Outreach to FACT2 reps occurs</li> <li>· Task Group Meetings conducted</li> <li>· Status updates provided in Confluence</li> </ul>	March 1st	Task Group Leader
Submit Interim Report	<ul style="list-style-type: none"> <li>· Interim Report and submitted to Council</li> <li>· Interim report posted in Confluence</li> </ul>	Prior to March meeting with the Provost	Task Group Leader, FACT2 Chair
Meeting with Provost	<ul style="list-style-type: none"> <li>· Update to Provost provided</li> <li>· Feedback received from Provost</li> </ul>	March 31 <sup>st</sup>	Task Group Leader, FACT2 Chair
Engage FACT2 Reps	<ul style="list-style-type: none"> <li>· Report from meeting provided to FACT2 Reps</li> <li>· Final outreach to FACT2 Reps occurs</li> <li>· Task Group Meeting Conducted</li> </ul>	May 1 <sup>st</sup>	Task Group Leader
Deliver Final Report at CIT Session	<ul style="list-style-type: none"> <li>· Final report/paper developed</li> <li>· CIT Session Designed</li> </ul>	CIT Conference (May)	Task Group Leader

	<ul style="list-style-type: none"> <li>· Presenters Identified</li> <li>· Materials developed</li> <li>· Report/paper delivered</li> </ul>		
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**Assumptions**

(Assumptions = statements that must be taken to be true for project planning to begin. Include a detailed description of each assumption, including how it affects the overall project plan.)

**Communication Plan and Engagement of Stakeholders**

(Who needs to be informed about progress of the Task Group, what information do they need and when, and how will the FACT2 reps, Council, and Stakeholders be engaged to provide input)

**3.3.2 LACUNY – Kadri Niider**

The October LACUNY Council meeting was held on Friday, October 22, 2010, which I was not able to attend. From the minutes, topics included:

- Continued concerns about the performance and service of Aleph.
- LACUNY Collection Development Roundtable on October 14th:
  - ILLiad as a collection development tool
  - Impact on collection development of last year’s CUNY textbook fund
  - Value of Open Access Electronic Textbooks:
    - <http://www.insidehighered.com/news/2010/10/01/textbooks>
    - <http://www.flatworldknowledge.com/>
    - <http://smarthistory.org/>
  - Open Access Week events
    - <http://oaweek2010.commons.gc.cuny.edu/>
- Second “LACUNY dialogues” in January, subject eBooks.
- “LACUNY Institute” in the spring, topics “Logistics of eBooks, ereaders, policies, ADA issues, etc, circulation policies, licensing, copyright, Institute for the Future of the Book.”

The next meeting will be on Friday, November 19, 2010.

**3.3.3 SAC – Logan Rath**

Not in attendance and no report submitted.

### 3.3.4 OLIS – John Schumacher

SUNY Office of Library and Information Services  
Report to SUNYLA Executive Board/Council  
John Schumacher ([john.schumacher@suny.edu](mailto:john.schumacher@suny.edu))  
November 19, 2010

Strategic Planning – SUNY Libraries

- Notes and other resources related to SUNY library strategic planning can be found at <http://scld.wordpress.com/>

SUNYConnect LMS and Related Activities

- Union Catalog –  
SUNYCatalog, a union catalog replacement system using the WorldCat API is available at <http://search.sunyconnect.suny.edu/> A z39.50-based look-up is being implemented to provide a workaround to issues related to the WorldCat API and FRBR-ized holdings;
- ebrary MaRC records – subscribing campuses are being surveyed in preparation for the loading of the records (by OLIS);
- Upgrade to Aleph version 20 (tentative dates) -  
~Planning, analysis, development and testing - (2010)  
~Campus upgrade schedule - (announced February 2011)  
~Production sites upgraded - (June - August 2011)
- Reclamation (phase 2)

Good progress is being made on phase 2 (IDS campuses on shared servers that have not gone through the process) of OCLC Reclamation.

Electronic Resources

- Biomed Central memberships – The open access publisher Biomed Central has presented discounted pricing for membership <http://www.biomedcentral.com/info/libraries/membership>
- Cold calls – recent “cold calls” received related to library electronic resources – AdData Reference, BCC Research, IHS (engineering standards), Journal of Visualized Experiments, Mergent InvestorEdge, Newspaper.ARCHIVE.com, Oxford University Press, Pier Professional, Swets (ebooks);
- The 360Link “SUNY Science Direct Titles” list was updated in October (update included new titles added as part of the 2010 ScienceDirect title swap).

SUNYergy and Open Access Week

- <http://www.sunyconnect.suny.edu/sunyergy/default47.htm>

OLIS

- OLIS returned to their offices on November 9, 2010 after the Columbus Day weekend flooding of SUNY Plaza;
- <http://www.suny.edu/powerofsuny/phase4.cfm> [http://www.suny.edu/powerofsuny/framework/tt\\_InformationTechnology.cfm](http://www.suny.edu/powerofsuny/framework/tt_InformationTechnology.cfm)

#### SUNYConnect Information / Resources

- For additional information about SUNYConnect <http://www.SUNYConnect.suny.edu/>  
<http://www.sunyconnect.suny.edu/sunyergergy>
- OLIS' Footprints Service Request System <http://service.sunyconnect.suny.edu/footprints/help.html>
- OLIS Support Portal <http://www.sunyconnect.suny.edu/support/>
- SUNYConnect union catalog <http://union.sunyconnect.suny.edu:8080/F>
- OLIS Documents Area <http://www.sunyconnect.suny.edu/olisdocs/>
- The OLIS web log - <http://www.sunyconnect.suny.edu/blog/>

Some additions under cold calls: Has heard some interest for Oxford Press (online bibliographies), have reached out to them, waiting for some pricing. Also, recent interest from SUNY Research Foundation in RefWorks Community of Science (citation/research management tool) looking into possibilities of providing the service SUNY wide, but no real details yet.

Overwhelmed with contracts right now. A significant part of it is out of our control. Decision to retrench Nylink was costly beyond managements recognition of it at the time.

Extensive discussion on the Ebsco Audit. John suggests viewing the report at the following website <http://www.osc.state.ny.us/audits/allaudits/093010/07r6.pdf>

### **3.3.5 UUP – John Schumacher**

UUP Liaison Report  
John Schumacher ([Central@uupmail.org](mailto:Central@uupmail.org))  
SUNYLA Executive Board/Council

November 19, 2010

United University Professions (UUP) is the union representing more than 34,000 academic and professional faculty on 29 State University of New York campuses, plus System Administration, Empire State College, and the New York State Theatre Institute. UUP is affiliated with the New York State United Teachers and the American Federation of Teachers, AFL-CIO.

#### Negotiations Process

- See <http://www.uupinfo.org/negotiations/index.html> for information and updates regarding the current negotiations preparation and process;
- UUP members should have received notice of an online survey to gather input on the next contract; other options for your input include this web form - <http://uuphost.org/webforms/node/6>
- Jason Torre (Librarian/Archivist Stony Brook) is a member of the Librarians Committee (A48) as well as the UUP Negotiations Team; Jason can be reached at [jason.torre@stonybrook.edu](mailto:jason.torre@stonybrook.edu)

#### SUNY Budget

- Additional SUNY budget cuts have been announced (\$23 million across SUNY); UUP chapters are asked to organize visits to legislators at their local offices to emphasize that no more cuts can be sustained.

April Davies: “Does UUP have an official stance on the enrollment cap? We can live with the number, just not the fact that they’re dictating the mix of students (transfers vs. new students).” The rhetoric from community college is a promise of “seamless transfer” yet if four years have a cap then they won’t get it. Discussion ensued.

#### New York State Theater Institute

- “Statement by UUP President Phillip H. Smith regarding NYSTI Board’s decision to suspend operations” <http://www.uupinfo.org/communications/release10/101028.html>
- Please consider supporting theater education and your UUP brothers and sisters at NYSTI - <http://www.nysti.org/support/>

#### NYS Balance

- Information resource and referral service, NYS Balance (<http://www.nysbalance.ny.gov/>) will “sunset” with current agreement and until a subsequent agreement which includes NYS Balance is approved).

#### Family Leave Compendium

- Available soon will be a Family Leave Compendium that spells out benefits/rights in these areas as they relate to the contract, Board of Trustees’ policies, federal and state law.

Additional Information, etc

- “UUP blasts SUNY officers’ raises, executive perks” <http://www.uupinfo.org/communications/release10/100924.html>
- “Research group told to follow FOIL” <http://www.timesunion.com/local/article/Research-group-told-to-follow-FOIL-672339.php>
- “SUNY Central closed by flood” <http://www.timesunion.com/local/article/SUNY-Central-closed-by-flood-699251.php>

Bill Drew: Wants to know stance on IRS new decisions concerning over the counter drugs requiring prescriptions? John will note the question and get back to us.

#### **4. New Business (including action items from reports)**

Addition to Agenda:

To officially appoint Ken Fujiuchi as TUG chair. Angela appointed Ken Fujiuchi and approval of the appointment was passed unanimously by the Executive Committee . Furthermore, Angela would like to charge Ken with coming up with a plan for the use of virtual/chat technology during council meetings.

##### ***4.1 Request for “seed money” for SUNYLA Conference - Shannon Pritting.***

To be done over the listserv.

##### ***4.2 SUNY wide assessment tool – Mark McBride***

*Note: Mark McBride was attending the meeting via Skype and was lost with the earlier technology problems.*

Angela Weiler: Feels we should consult other knowledgeable people in SUNYLA about assessment, such as Kim Hoffman

Bill Drew- word of caution, because of overlap of reference tutoring vs. reference help, need to make sure assessment tool is pretty loose.

Suggestion to charge the WGIL committee to look into this further and determine what assessment tools are already being used within SUNYLA before we development something from scratch.

April Davies: create a suite of tools, a menu of tools, that we can choose from. Especially since each campus is unique, etc.

##### ***4.3 SUNY Libraries Strategic Plan – Angela Weiler***

Brainstorming session: Align the Big 6 (<http://www.suny.edu/powerofsuny/BigIdeas.cfm>) with SUNY Library Strategic Plan. Angela requested that we provide specific examples.

**Health** – 1) Walking trails on campus to encourage healthy lifestyle 2) JCC and the new Higher Ed. Initiative, specifically the Nursing Program with SUNY Upstate. JCC Library has been collaborating with SUNY Upstate library to support the students and the program.

**Energy** – Sustainability through consolidating print resources.

**Vibrant Community** – 1) Bill Drew: so many state funds/grants geared towards helping public libraries create projects for their community. Feels college libraries should be included in these endeavors, especially community college libraries. Need to help public make connection between college/community college libraries and how they can also help create a vibrant community (think projects providing resources for employment, etc). 2) Outreach to high schools, day cares, etc. 3) Collection development shifting, purchasing more “reading for pleasure” books. 4) Drop-in day care or offering day care on campus into the night for students that need to do research/work in the library.

**Entrepreneur** – people coming to college to retool themselves.

**World** –

Point was made that when considering the SUNY Library Strategic Plan, we need to emphasize that we’re already doing a lot to support the Big 6 and that we need a plan in place to help sustain what we’re already doing.

#### ***4.4 SUNYLA and social networking (Twitter and Facebook) – Bill Drew***

SUNYLA Facebook Page at <http://www.facebook.com/pages/SUNY-Librarians-Association/160763520618503> .

SUNYLA Twitter at <http://www.twitter.com/SUNYLA> .

The council needs to decide on how both services are to be administered. This would include:

1. Who has admin rights?
2. Content – Who adds it? Feeds from the Website?
3. Policing posts, comments, etc.
4. Features to be added.

I propose that after council discussion of what could be done with these and other similar social networking tools, that the president appoint an ad hoc committee to accomplish the above. The committee could also be a subcommittee of the Technology Users Group. The committee should include those with experience in using social networks as well as at least one person from the executive board. Other possible members could be from the Membership Development Committee.

Carleen Huxley suggested contacting Dan Newton from Potsdam to see if he would be interested in chairing the committee.

#### ***4.5 Redefining the relationship among SCLD, SAC and SUNYLA – Angela Weiler***

There was a discussion on the relationship between SCLD, SAC and SUNYLA. Officially, the Provost is responsible for approving sector/constituency-based SAC nominees (see <http://www.sunyconnect.suny.edu/SAC/sac.htm>). During the last SCLD meeting they endorsed a proposal that SAC be revamped as a subcommittee of SCLD and that it should include some non SCLD members.

#### ***4.6 Archives plan for officers and committees – Dan Harms***

Already taken care of earlier when discussing Archive Report.

**Adjourned 2:25.**