

**SUNY Librarians Association Executive Board Meeting
SUNY Brockport,
July 30, 1999
Minutes**

Meeting was opened at 11:15 a.m. as an executive board meeting.

Attending: Nancy Cannon (Oneonta), Jim Coan (Oneonta), Deborah Curry (Oswego), Bill Drew (Morrisville), Debby Emerson (Monroe), Alice Harrington (Monroe), Dan Kissane (Oneonta), Dave Kreh (Cortland), Eileen O'Hara (Brockport), Joyce Miller (Adirondack), Mark Smith (Alfred/SUNY Ceramics), Cathy Reed (Oswego), Hilary Sternberg (Buffalo State), Barbara Walton (Schenectady), Julie Wash (Brockport).

I. Introductions, Announcements, News

- Announcements by Mark Smith: Carey Hatch asked for SUNYLA volunteers for a focus group to be interviewed by a consulting firm looking at ALIS.

All expenses would be paid for one meeting in August. Mark asked for volunteers from the executive board and welcomed others.

- Mark requested that SUNYLA members individually print the updated version of the SUNYLA constitution and bylaws from the SUNYLA web site, so it is not necessary to distribute in paper form. The SUNYLA secretary will make the editorial changes to bylaws to reflect already-passed changes.

- Bill Drew announced that the Library Management Systems (LMS) planning committee is going well. The SUNY Council of Library Directors would like the deadline to be this fall.

- Deborah Curry said that membership forms will not be distributed in paper but should be printed off the SUNYLA web page. Dave Kreh recommended sending old completed memberships forms to archives. Both category reps and delegates can become more active in advocating memberships. Bill Drew suggested sending a copy of responsibilities listed in the constitution to category reps and delegates so all know what's expected of the roles. Mark Smith will send a letter to delegates.

- Julie Wash gave a quote for reprinting SUNYLA stationery. It was thought to be high. Joyce Miller will obtain another quote.

- Dave Kreh said that UUP negotiations were finished. The team will visit campuses in August and September to answer questions. Copies of the agreement will be mailed out at the end of August and ballots counted on Sept. 28 for ratification of the contract. The board expressed thanks to David and his team for all of their work.

- Eileen O'Hara and Jim Coan announced that the next newsletter deadline is Sept. 1. The newsletter will be published in October, January and April. Bill Drew suggested publishing reports from each committee in the newsletter.

II. Appointments:

Carol Anne Germain has been appointed the new chair of the Professional Development Committee. Bill Drew is the chair of the Ad Hoc Committee on Advocacy and External Relations.

III. Conference wrap-up report:

Joyce Miller reported that about 150 attended the conference at Adirondack Community College, June 16-18. Thirty speakers gave presentations. The Friend of SUNYLA Award was presented to Christine Haile, Associate Provost of the Advanced Learning and Information Initiatives at SUNY System Administration.

Fifty-two evaluation forms were received. Most programs were rated "excellent" or "above average." Several attendees wished for additional time for the hour-long roundtable discussions.

The evaluations included many program ideas for next year. Ten attendees volunteered to help with next year's conference. SUNYLA's new second vice-president, Debbie Emerson, will receive a copy of the evaluation form summary.

SUNYLA's general treasury had added \$2000 to the conference budget in the spring to sponsor the boat ride and part of the speakers' expenses, to keep registration costs low. With this \$2000 subsidy and generous sponsorship by vendors, the conference checking account has approximately \$2072, so essentially the conference earned \$72. (The committee had aimed to not make a large profit.)

IV. Items & Issues for Discussion

4.1 - Membership Status of Council Personnel - Mark Smith

The Executive Board reaffirmed that it is clearly the intention and expectation of the organization that all members of the SUNYLA Council be dues paying members of the organization, except in the case of SUNYLA Archivist who serves at the discretion of the President. No action was taken at this time.

4.2 - Council Directives to New Web Manager - Mark Smith

Bill Drew made a motion that there be one official web directory for SUNYLA and that it be under the auspices of the web manager. Julie Wash seconded; approved.

4.3 Salary Survey Posting on SUNYLA Web - Mark Smith

The issue of whether or not to post the 1999 SUNYLA Salary Survey information was discussed. Issues of concern relating to widespread distribution were seen to outweigh any benefits to the organization. The board decided not to authorize this action at this time. Mark will contact the the Personnel Policies Chair to assure copies are sent to the Archives and to the Clearinghouse and are available to all membership.

4.4 - 99/00 Meeting Dates and Locations - Mark Smith

Pending confirmation, SUNYLA Board meetings will be held from 11 a.m. to 3 p.m. on these dates:

Friday, September 24: Oswego
Friday, Nov. 19: Schenectady
Friday, April 14: Alfred
June 21-23 (SUNYLA Conference): Brockport (exact meeting day/time not yet determined.)
Summer 2000: TBA.

4.5 Professional Development Grant Amounts

In view of the healthy SUNYLA treasury and income from the conference, Joyce mentioned that the amounts for each professional development grant could be increased, so more people will apply for the grants. She will pass this suggestion to Carol Anne Germain, the new chair of the committee.

VI. Review of Goals and Objectives for '98/99.

It was determined that Goals for '99/00 will be based on organizational goals as set for '98/99. However, Mark will charge all committee chairs to work with their respective members to re-define, develop and propose very specific "committee goals" and measureable objectives/activities that will guide their work for 1999/00. Mark will ask the chairs to contact their committees and prepare their goals and activities statements for presentation at the September Council meeting.

Bill Drew welcomes suggestions for the Ad Hoc Committee on Advocacy and External Relations.

Mark would like to establish liaisons with other library associations. Eileen O'Hara will look into establishing a liaison with the NYS Library Assistants association..

Julie Wash suggested sending exit surveys to delegates to give to members leaving SUNY.

VII. Other

- Publications Committee: Eileen O'Hara and Jim Coan welcome ideas for people or groups to add to the SUNYLA newsletter mailing list.

- David Kreh mentioned that when reviewing the proposed UUP contract, members keep in mind that every item asked for meant someone else gave up something; negotiation successes are incremental. The committee tried to build in ways for campus-specific events to be dealt with on the campuses. It is important for librarians to get involved and discuss issues for the committee to consider for the next contract, Dave said.

Meeting adjourned at 2:50 p.m.

Respectfully submitted,

Joyce Miller
SUNYLA Secretary

