

SUNYLA Council Meeting
Wednesday, November 18, 2009
Fashion Institute of Technology
10:30am – 3:00pm

Attending: Greta Earnest (FIT), Mohammed Hussain (Downstate), Rebecca Turner Wallace (Suffolk), Andy Perry (New Paltz), Rosanne Humes (Nassau), Amy Hillick (Orange), April Davies (Cobleskill), Logan Rath (Brockport), Colleen Lougen (New Paltz), Greg Bobish (Albany), Sarah Levy (Rockland), John Schumacher (OLIS), Towanda Mathurin (Westchester), Janette Rozene (FIT), Kadri Niider (Optometry), Morgan Gwenwald (New Paltz), Lynne Graziadei (Nylink), NJ Wolfe (FIT), Kevin McCoy (Suffolk); **Participating via Skype:** Bill Drew (TC3), Angela Weiler (Onondaga), Amanda Hollister (Cortland), Barb Grimes (SUNYIT), Carleen Huxley (Jefferson); Cindy Francis (Genesee), Dan Newton (Potsdam), Darryl Coleman (Fredonia), Mark McBride (Buffalo State), Dunstan McNutt (Delhi), Emily Hart (Upstate), Hugh Holden (Oneonta), Jill Yaples (Binghamton), Joanne Spadaro (Old Westbury), Karen Ferington (Niagara), Karen Pitcher (Broome), Kathryn Johns-Masten (Oswego), Louise Charbonneau (MVCC), Pamela Flinton (Oneonta), Sarah Moon (Finger Lakes), Mary Timmons (Monroe), Sarah Morehouse (ESC); **Recording Secretary:** April Davies.

10:30am – Downstate Brainstorming and Planning

12:00pm – Lunch

1:00pm – Business Meeting

1. Approval of Minutes from Sept. 18, 2009
2. Announcements, Correspondence, Appointments (15 minutes)
3. Report Recaps (30 minutes)
 - 3.1. Officers
 - 3.1.1. President – Logan Rath
 - 3.1.2. First Vice President – Angela Weiler
 - 3.1.3. Second Vice President – Pam O’Sullivan
 - 3.1.4. Treasurer – Greg Bobish
 - 3.2. Committee Reports
 - 3.2.1. Information Technology – Bill Drew
 - 3.2.2. Library Software Users Group – Amy Hillick & Matt Smith
 - 3.2.3. Membership Development – Wendy West
 - 3.2.4. Professional Development – Darryl Coleman
 - 3.2.5. Web Development – Amanda Hollister
 - 3.2.6. WGIL – Kim Hoffman/Mark McBride
 - 3.2.7. Archives (ad hoc) – Dan Harms
 - 3.3. Liaison Reports
 - 3.3.1. FACT – Mark McBride
 - 3.3.2. LACUNY – Kadri Niider
 - 3.3.3. Nylink – Lynne Graziadei
 - 3.3.4. SAC – Colleen Lougen
 - 3.3.5. OLIS – John Schumacher
 - 3.3.6. UUP – John Schumacher
4. Old Business
 - 4.1. Revisions to Part 4 (Delegates) of the Manual of Duties & Responsibilities – Logan Rath
 - 4.2. Technology Group (possible merging of IT, LiSUG, Web Manager) – Logan Rath
 - 4.3. January meeting, or not – Logan Rath
5. New Business (including action items from reports)
 - 5.1. President: Appointment of Logan Rath and Colleen Lougen to SCLD/SUNYLA/SAC joint committee on Library of the Future
 - 5.2. President: Changes to the Manual of Duties and Responsibilities for Delegates
 - 5.3. President: Bylaws changes for chair and liaison terms to be placed on the Spring ballot

- 5.4. 1st VP: Create liaison position with NYSHEI
 - 5.5. 2nd VP: Approve seed money for Conference start-up expenses
 - 5.6. IT Committee: Report on PayPal
 - 5.7. Archives: Approval of the Deed of Gift
 - 5.8. Archives: Charging the Executive Board with the creation of lists of documents and procedures for ensuring that they are archived at the University at Buffalo
 - 5.9. SAC: Open up discussion about the strategic plan and strategic initiatives. What should be passed on to SAC?
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Downstate Brainstorming and Planning

Discussion began with a summary of what SUNYLA and the Council does—general governance, fostering communication, annual conference, officers, committees & liaisons. Then moved onto issues, suggestions, etc.

Reasons shared for a lack of downstate SUNYLA involvement

- Programs and activities are not geared to health science libraries
- Feeling that the focus is on the 4 year colleges
- Distance of travel for meetings
- Failure of SUNYLA to resolve disparities of tenure processes (raised 4-5 years ago)
- Feelings that there is bickering and ranting on the listserv
- Some have no idea what SUNYLA is or does
- Some information applies only to certain people (UUP)

Suggestions

- Subsets/chapters to meet regionally
- Balance programs and activities so all constituents feel served
- Clear reiteration of the purpose of the Association → better communication and marketing
- Collaboration with CUNY
- Half- or one-day events downstate (Suffolk, FIT, Optometry all mentioned)
- Sessions/tracks aimed at health science librarians
- A downstate IDS event (some had no idea what IDS is)
- A searchable database of members and their expertise, maybe using a wiki or Google app, could harvest info from membership forms and then let people opt-in and flesh it out

Ideas to capitalize on

- Delegate toolkit
 - Health info initiative
 - Personnel directory (wiki)
 - Keep moving meetings around, no further north than New Paltz when looking to maximize downstate attendance
 - People want to know more about each other's libraries and campuses → SUNY vignette
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Council Business Meeting

1. Approval of Minutes from Sept. 18, 2009

Minutes from Sept. 18, 2009 were approved.

2. Announcements, correspondence, appointments (note: in order to save time, many announcement items were posted to SUNYLA's moodle site in advance of the meeting, they are summarized here for the record.)

Fredonia: They've lost their archivist to RIT.

Canton: Reserves reconfig is underway, involving shifting and shelf redeploy. Goal is to buy more floor space for next years possible/probable Circ renovation. Our clerk, Curt Pickering, has left to take a C.O. job, and we are trying to

determine if we will be able to fill the position, or if budget matters will make this a line we need to leave open. Archives room is being retasked as Faculty/Student collaborative workspace, oh the times they are a'changin'. Textbook Initiative continues to be our big draw. Building repaint/recarpet is scheduled for Feb. We will be moving our student worker listservs and documentation to an Angel platform -- they know how it works ready, and check it daily anyway. Kathleen Horton just got back from her vacation to China. We are all incredibly jealous. Some poor fool named Drew Urbanek was just elected to serve as Library Chair and SUNYLA delegate.

Oneonta: Have two searches going on: Head of Library Technologies and Instructional Support Technician (night position). Beginning to experiment with the GIST module for ILLiad. Internal reclamation of the collection continues. We had the South Central Regional Library Council Library Assistant of the Year award winner for this year, Kathy Croft. Will be running a pilot where we stay open 24 hours during finals study. Will open at noon on Sunday Dec. 13th and close at 11 pm on Thursday.

Cobleskill: Will soon be searching for a new Provost/VP of Academic Affairs. The committee should be finalized by next week. Evening Circulation/ILL Clerk Julie Lighthall has left the library for a job that does not require her to work 4-midnight. We are reconfiguring our part-time staffing to cover until we can hire a replacement. April Davies has been selected to attend the Leadership Institute for Academic Librarians at Harvard this coming August. (Just found out on Friday).

Genesee: In response to student and faculty requests, a new Graphic Novel Collection was added in October. Promoted via a graphic slide presentation on monitors throughout campus. Nina Warren, Director of Library Services, attended the EDUCAUSE Conference in Denver, 11/4 – 11/6. On September 21st, the Tale for Three Counties at GCC committee hosted a gathering in the library to reveal the book which has been selected for the 8th annual community reading program, *Racing in the Rain*, by Garth Stein. Have scheduled appearances by Mr. Stein for this spring with one at GCC. To encourage campus involvement, the committee provides free book copies to students and sponsors an essay contest with the winner joining Mr. Stein at the event luncheon.

Broome: Recently announced a pilot program for the spring semester that will increase the number of textbooks available on reserve. Partnering with the Textbook Advisory Committee and the campus bookstore and using special funding, the Library will purchase a small group of the most expensive textbooks required for classes. The search for a new president continues this fall. Finalists are visiting campus this week. The Board of Trustees will vote on Friday, and plans to have a new president on campus in January.

Monroe: Library is presenting *Reading Between the Lines*, a book discussion program sponsored by the New York Council for the Humanities. Rick Squires, collection development librarian, presented on Mt Hope Cemetery and Rochester History at the MCC Libraries Illumination series. The MCC Libraries is transitioning from paper based handouts to LibGuides. Have purchased a subscription to Films on Demand as more students are incorporating multimedia into their projects and presentations. Has been record enrollment at MCC this semester and like everybody else, we are watching the budget scene closely.

Potsdam: Initial approval was given to begin a search for a Web Services Librarian. The campus has been experiencing network slowness. Most recently it has prevented us from being able to view the first program in College of DuPage Teleconference Series. Work is underway on the fire alarm system in the Crumb Library basement. Along with this work comes intermittent bursts of drilling noise.

Buffalo State: E.H. Butler Library won the Outstanding Library of the year award from the Western New York Library Resources Council (WNYLRC) in October. Four librarians Marc Bayer, Lisa Forrest, Ken Fujiuchi and Mark McBride attended and presented at Educause 2009 in Denver, CO. Marc and Lisa did a poster session entitled "Poetry, Postcards and Place: Creative Outreach for the Polymath Librarian". Ken and Mark did a presentation entitled Plug In and Play: Teaching Research to the 21st Century Student. The library is starting a major remodeling project for the Spring 2010 semester. We are building a "Quiet" Study Quad for students.

Albany: Interim Dean Mary Casserly is now Dean Mary Casserly! Renovations to the University Library restrooms continue, sometimes loudly. Titles of our libraries' Assistant Directors have been changed to Associate Directors. This brings our titles in line with those used in the Schools and Colleges on this campus (and possibly, maybe, slightly helps us establish our 'faculty-ness' outside of the library?)

Oswego: The architectural firm Sasaki has been hired to do a Program Plan for the library starting in early 2010.

Old Westbury: Antonia Di Gregorio, Access Services Librarian, was awarded a SUNYLA Professional Development Grant to attend the 2010 ILLiad International Conference in Virginia Beach in March 2010. John Gottfried, Business Reference Librarian, is leaving his position at the SUNY Old Westbury Library for opportunities elsewhere. John's last day will be December 7, 2009.

New Paltz: Library has opened a new room, M42, for consultations and group collaboration on library-related work. Located in the heart of the library it is available through reservation to librarians and faculty. It can accommodate a class, has work tables, a white board (painted on the wall) a few computers and a projector. The new Textbooks on Physical

Reserve project is growing and students are pleased to find more of their textbooks available in the library. Faculty has been very responsive in the call for donations to this project.

TC3: Library has been quite busy. Circulation is up. Reference statistics are up. Enrollment at the college is up 13% from Fall 2008. The library will be implementing GIST in early November. The library has also started using NetFlicks for borrowing of select DVDs. The library is also experimenting using the NetFlicks streaming video box. Margaret Anderson is taking an advanced class on CSS and Dreamweaver. Ann Sullivan has been chairing the college sabbatical committee and is working on a revised weeding and collection development policy. Barbara Kobritz has been extremely busy teaching record numbers of introductory classes. Most are being team taught with a writing and research center tutor. Neil Zusman has been teaching classes with Barbara, working on statistics collected for instruction, and posting research tips to the Baker Commons Portal. Lucy Yang has been leading student workers in the cleaning up of media and other course reserves. Bill Drew is currently enrolled in the Electronic Resources courses provided by Nylink and taught on ANGEL. He also represents the library on the TC3 Technology Advisory Group which will be working on a new technology plan for the college.

Cortland: We have had two personnel changes at Cortland. First, Amanda Hollister, Web Services Librarian, is departing Cortland to seek opportunities elsewhere. Second, Tera Doty-Blance, Technology Trainer, has departed us to take a position at Broome Community College. We do not have any information as to whether these positions will be searched, as the campus is under a hiring freeze.

Brockport: Working on a new web site that combines previous separate library & ITS web pages, as part of the continuing effort to make the merger of library & IT a reality. Ref staff are proposing to let go of the long standing tradition of employing student assistants at the desk. Stable but decreased traffic at the desk in recent years, less shelving filing etc. than in the past, and budget considerations all play a part. Several staff, including our dean, recently attended the EduCause conference in Colorado. Like everyone we watch the continuing budget scene closely.

SUNYIT: Have started the search for the new position of Associate Provost of Information and Learning Resources. This new person will have the task of creating a new organization out of several departments on campus: Library, ITS, Online Learning, Voice Communication, Learning Center, Online Instructional Design/CETL, and Instructional Resources. The new person will take the place of the current Library Director and unfilled ITS Director position. Our Library Director will no longer be with us as of the end of this year. Budget cuts are on the minds of all on campus. We have steel going up on our new student center building and just broke ground for a new field house.

3. Report Recaps

3.1. Officers

3.1.1. President – Logan Rath

President's Report

Hello everyone,

Much has been going on since the last Council meeting. I hereby present two document changes as well as a few updates:

At the SCLD meeting in October, I presented the document that we brainstormed in September at Brockport. See SCLD's Strategic Directions, dubbed "Library of the Future" online at <http://www.sclld.us/docs/LOTF.doc>. SUNYLA, SAC and SCLD will be partnering on a webcast series to present these ideas. Colleen Lougen and myself will be representing SUNYLA. I hereby ask that the Council endorses this action.

After soliciting input from technology-minded people, interest has been shown. Over the next few months I will work with the group to develop a charge and change in the bylaws if necessary.

I hereby present the following changes to the Manual of Duties and Responsibilities for Delegates. If approved, they will be effective immediately:

1. Newly elected Delegates shall forward results of the election immediately to the Secretary of the Association, or notify the Secretary of any change in the Delegate.
2. Are encouraged to attend all Council Meetings and the Annual Meeting of the Membership, or designate an alternate to attend in his or her absence.

3. Notify members in Delegate's unit of all meetings and make the agendas available to them.
4. Route or distribute copies of all minutes to members in Delegate's unit.
5. Keep members well informed on SUNYLA activities and issues.
6. Submit news items, articles, announcements and other items of interest from the unit to the newsletter editor(s) for inclusion in the SUNYLA Newsletter.
- ~~7. Report changes in local unit personnel and positions to the Secretary to be compiled in the SUNYLA Directory.~~
- ~~8~~ 7. Recruit members from the Delegate's unit.
- ~~9~~ 8. Collect dues and forward to the Treasurer.
- ~~10~~ 9. Distribute and collect SUNYLA ballots from unit's Regular members at each spring's election, and forward to Secretary.
- ~~11~~ 10. Distributes exit surveys to librarians leaving local unit and encourages them to complete it and send to Chairperson of Personnel Policies Committee.
- ~~12~~ 11. Performs such other duties as assigned.

I hereby present the following bylaws changes for the ballot in the spring:

11.3.2 The Chairpersons of the Standing Committees shall serve for ~~two~~ three years, the second year of which is subject to affirmation by the President.

14.1.1 Liaison positions carry indeterminate terms. The expected commitment is ~~two~~ three years, but individuals may succeed themselves.

14.2.5 Liaison Appointment

The President, ~~with approval of the Executive Board,~~ may appoint liaisons to other organizations, as appropriate. The liaison represents the Association to the other organization. The liaison attends both the other organization's meetings, representing SUNYLA, and SUNYLA Executive Board/Council meetings, and reports to the Association on activities of the other organization. The Executive Board may veto an appointment.

Action items:

- Approve appointment of Logan Rath and Colleen Lougen to SCLD/SUNYLA/SAC joint committee on Library of the Future
- Approve changes to the Manual of Duties and Responsibilities for Delegates
- Endorse bylaws changes for chair terms to be placed on the Spring ballot.

I look forward to seeing you all in Manhattan.

3.1.2. First Vice President – Angela Weiler

Brief discussion about NYLA's position on ARIA. Seems that NYSHEI and NYLA are fighting over political turf. SCLD was not happy about NYLA fighting against ARIA. Our relations with NYLA have been sketchy at best. State Library is also frustrated with the discord. Suggestion that we push those in NYLA's academic section to push harder to get NYLA to pay attention to academic issues.

1st Vice President's Report
SUNYLA Council Meeting – November 18, 2009

On Monday, November 16, Greg Bobish and I attended a summit meeting hosted by NYSHEI (New York Higher Education Initiative), an advocate/lobby group for higher education in New York state. The meeting was held at the

NYLink offices in Albany. Representatives from almost all library-related organizations in New York attended (see end of report for details).

The purpose of the meeting was to share information and hopefully develop new ways to collaborate and improve library advocacy, working as one group, in New York. The impetus for the meeting appears to have come from the veto of the ARIA (Academic Research Information Access) bill in the state legislature (see http://www.nyshei.org/advocacy/ARIA_Descriptor.pdf). NYSHEI sponsored the bill; NYLA urged its veto. The friction between the two directors of these organizations over the demise of ARIA was visibly apparent at the summit, to the point of causing one of the other attendees to vocally demand that the group move on and not discuss ARIA further.

Toward the end of improving communication so that SUNYLA is aware of important NYSHEI initiatives that may need our support, I strongly urge the Executive Council to create a new liaison position with NYSHEI.

Respectfully submitted,
Angela Weiler, 1st Vice President

Attendees at the NYSHEI Summit Meeting:

3R's Councils

Jean Sheviak
John Shalaiko

ACRL/NY

Gloria Meisal

Academic & Special Library Section, NYLA

Regan Brumagen

Erin Rushton

ConnectNY

Sabrina Pape

Gary Thompson

CUNY Council of Chief Librarians

Arthur Downing

Stephanie Walker

CUNY Office of Library Services

Curtis Kendrick

Maureen Shields

Eastern New York ACRL

Suzanne Turner

Bill Walker

IDS Project

Cyril Oberlander

Ed Rivenburgh

Librarians Association of CUNY

Jane Brodsky Fitzpatrick

Albert Neal

NELLCO (New England Law Librarians)

Tracy Thompson Przylucki

New York Library Association

Josh Cohen

Kathy Miller

New York State Higher Education Initiative

Jason Kramer

Pamela McLaughlin

Nylink

Kathy Gundrum

David Penniman

State Education Department

Loretta Ebert

Bernie Margolis

SUNY Council of Library Directors

Maryruth Glogowski

Richard Winant
SUNY Librarians Association
 Angela Weiler
SUNY Office of Library and Information Services
 Maureen Zajkowski
Upstate NY/Ontario Chapter MLA (Medical Librarians Association)
 Cristina Pope
 Christopher Tosh
Western New York ACRL
 Participation pending

3.1.3. Second Vice President – Pam O’Sullivan

2ndVP Report/Conference Update
 Pam O’Sullivan

One major change: we discovered that SUNYLA was in conflict with NYSLAA, so we have changed our dates to June 16-18, 2010. Venue remains the same.

The conference theme is: 2010: an Information Odyssey.

Several committees have been set up already; if you want to help, please contact the committee chair if one is named, or anyone on the committee if one is a chair is not designated.

Programming: Kim D-H and April Davies

Local arrangements: Linda Hacker (lhacker@brockport.edu), Lori Lampert (llampert@brockport.edu)

Vendors: Angela Weiler (weilera@sunyocc.edu)

Registration: Logan (you know where to find him)is committee chair

More info as it becomes available.

Action item for Council Meeting Wednesday:

- Approve seed money (amount to be determined by Wednesday) for Conference start-up expenses.

3.1.4. Treasurer – Greg Bobish

Greg reported that, since his report was posted, he has received the rest of the money from Jenica as well as the conference money from Angela. The approximate balance is \$21,000.

Income and Expense Summary 2009-2010			TOTALS
(N.B.! - This is only a summary of the new account I opened in July with \$5000 from Jenica, not the entire SUNYLA budget.)			
Category Description	9/11/2009-11/11/2009		
INCOME			
Conference Income			
LISUG annual conference			
SUNYLA annual conference			
Payback from D. Coleman/2008 Conf.			
TOTAL conference income			
Conference registration			
LISUG annual conference			

SUNYLA annual conference			
TOTAL conference registration			
Gift received			
Initial Deposit			
Interest Income			
Membership Dues			
Associate New			
Associate Renewing			
SUNY New	\$110.00		
SUNY Renewing	\$950.00		
TOTAL Membership Dues	\$1,060.00		
TOTAL INCOME	\$1,060.00		\$6,910.28
EXPENSES			
Council meeting expenses			
Parking			
September 18th council meeting	-\$40.00		
Catering			
September 18th council meeting	-\$122.25		
Conference Expenses			
LISUG			
SUNYLA			
TOTAL Conference Expenses			
Membership Development Committee			
Officer's Expenses			
Other			
Travel			
April Davies' council meeting lodging (Brockport)	-\$96.90		
Greg Bobish council meeting travel (Brockport)	-\$143.62		
Logan Rath council meeting travel (NYC)	-\$99.20		
Logan Rath SCLD meeting travel (Utica)	-\$165.18		
TOTAL Officer's Expenses	-\$504.90		
Professional Development Committee			
Dan Kissane Scholarship			
Grants program - R. Delbango			
TOTAL Professional Development Committee			
Publications Committee	-\$1,000.00		
Website Expenses			
One-time funding			
Jennifer Smathers - speakerphone for Skype	-\$126.40		
TOTAL EXPENSES	-\$1,793.55		-\$2,540.33
INCOME-EXPENSES	-\$733.55		\$4,369.95

3.2. Committees

3.2.1. Information Technology – Bill Drew

IT Committee -- PayPal

I will keep this brief. I finally got through to a live person at PayPal. If the council decides to do this, I do not want to set up the account. That should be done by the treasurer. Here is the information he sent me:

All Non Profits is 2.2% and 30 cents per transaction. Prices are different below.

Thank you for speaking with me about your payment processing needs. We're eager to help you start accepting payments on your website. Once you go live with PayPal, you'll be able to offer your customers a safer, easier shopping experience that will keep them coming back for more.

About Website Payments Standard

As we discussed, **Website Payments Standard** would be the best PayPal solution for your business. Because it's so easy to set up, you can start accepting payments today. Customers can pay you online with their credit cards (Visa, MasterCard, American Express, and Discover) or debit cards, even if they don't have a PayPal account.

With Website Payments Standard, you'll enjoy:

Easy setup – Use our button designer tool to create payment buttons to sell products, services, subscriptions, or gift certificates, or to accept donations.

Low fees – You only pay [per-transaction fees](#) of 1.9% to 2.9% + \$0.30 USD for all card types. There are no setup fees, monthly fees, cancellation fees, or gateway fees. In addition, there are no monthly minimums or downgrade fees, and PayPal doesn't charge you many of the fees that other providers do.

No application – You don't have to apply for an internet merchant account or submit a credit application.

Built-in data security – You never have to worry about PCI compliance issues or the safety of your customers' data. PayPal strictly adheres to international [PCI compliance standards](#) for data security.

[Watch this demo](#) to learn more about Website Payments Standard.

Signing up for a PayPal Business Account

The first step is to sign up for a PayPal Business account. It takes just a few minutes. Here's what to do:

1. Visit www.PayPal.com.
2. At the top of the page, click **Sign Up**.
3. Under **Business Account**, click **Start Now**.
4. In the drop-down menu, select **Website Payments Standard**, and then click **Continue**.
5. Read the brief overview of the signup process, and then click **Go**.
6. Complete the form.
 - You can just estimate your average transaction price, monthly volume, and percentage of revenue from online sales.
 - Please provide a valid email address so we can send you a confirmation email and a customer service email address and phone number for customers to use to contact you during payment.
 - Click **Continue**.
7. On the following page, complete the form. Click **Continue**.
8. Follow the instructions to add a bank account, which will allow you to transfer funds from your PayPal account. Click **Continue**.
9. You will receive a confirmation email. Click the link in the email to verify your account.
10. On the confirmation page, enter your password and click **Confirm**.

Once you've confirmed your account, you'll be just a few steps away from accepting payments on your website. Download the [Website Payments Standard Integration Guide](#) to learn more about integrating our service.

3.2.2. Library Software Users Group – Amy Hillick & Matt Smith

LiSUG report for November 18, 2009 SUNYLA Council Meeting

Approximately 80 people attended the LiSUG conference on Monday October 12, 2009 at Dutchess Community College. This represents an all-time low for LiSUG and SUNYAUG. Three downstate SUNY campuses that didn't attend in 2008 were present. 13 campuses in attendance in 2008 did not participate this year. Geography alone does not explain the pattern. If a conference is to be held next year, a survey of those not in attendance would be helpful. Also, the possibility of creating a planning guide similar to the one that exists for SUNYLA has been discussed. This might prevent some of the learning curve issues that slowed down the planning process.

Participation of those outside of SUNY, both in attendance and presentation, was a highlight of the day. CUNY, public libraries, and private colleges were represented. Participants enjoyed the integration of live video and phone presentations in the program. Feedback was generally positive. Observations on an overall shift in the program toward reference/instruction and away from systems/technology were made. Negative comments tended to focus on cost and quality of hotels and food.

Highly deserved acknowledgements must be extended to the small number of people who made the day possible: April Davies (Cobleskill), Barbara Grimes (SUNYIT), Barbara Liesenbein and Dutchess staff, Amanda Hollister (Cortland), and Andy Perry (New Paltz). Matt Smith (Sullivan) did fine work in recruiting Bernie Myerson from IBM to serve as keynote speaker. An article about the presentation appeared in the *Poughkeepsie Journal* on October 13, 2009.

The chair position for LiSUG 2010 is available.

Respectfully submitted,
Amy Hillick (Orange)

Here is a report on LiSUG 2009:

Seventy-five librarians and other professionals from across the state attended SUNYLA's LiSUG conference, Beyond the 400th: Exploring New Domains. The one day conference, held at beautiful Dutchess Community College, offered sixteen presentations on a variety of topics including Google Apps, PollEverywhere and PollDaddy, Open Source Content Management Systems, IDS Search, Aleph and Beyond, Instructional Technology Frontiers, and more. Barbara Liesenbein, her staff, the IT support folks, Food Service staff and other campus offices helped make the day go smoothly and make us feel welcome. The bills totaled around \$1500. We received sixty responses to the conference evaluation survey. The survey forms were mostly favorable and comments included menu complaints, a suggestion to have more advanced notice of registration and call for proposals, and more signage. Many liked the room locations, the great connectivity, and the variety of presentations. The overwhelming majority stated that they would recommend the conference to colleagues.

Barb

3.2.3.Membership Development – Wendy West

Membership Development Committee Report November 11, 2009

Membership Statistics:

As of November 11, 2009 there are 225 members in SUNYLA, including 37 new members. In SUNYLA there are 65 delegate positions; 40 delegates have been identified so far and 28 are currently members.

Membership Proceedings:

1. The Committee Chair continues to work regular with new treasurer, G. Bobish, to update the membership & delegate lists in Google Documents.

2. The Committee Chair is working with the Treasurer to verify the delegates for each institution and get delegate memberships up to date.
3. This year the committee will be working on the Delegate Toolbox and with the Conference Committee to plan for the membership social this June. The Committee will either schedule a meeting this fall or work via email to get the project started.

Respectfully Submitted By:

Wendy West, Membership Development Committee Chair

3.2.4. Professional Development – Darryl Coleman

Professional Development Committee Report

Daniel Kissane:

No change: Contingent on forthcoming conference criteria: Chair remains Colleen Lougen.

Sylvia Chu:

No change: Contingent on forthcoming conference criteria: Chair remains Justine Elmore.

Friend of SUNYLA award:

No change: Contingent on forthcoming conference criteria: Chair remains Greg Bobish.

SUNYLA Professional Development Grants Subcommittee:

Grant Awarded:

Since the last Council was held in September the Professional Development Grants Subcommittee has awarded a \$500 grant to Antonia Di Gregorio (Old Westbury) to attend the 2010 ILLiad International Conference in Virginia Beach in March 2010.

Respectfully Submitted

Darryl Coleman Chair, SUNYLA PDC

November 16, 2009

3.2.5. Web Development – Amanda Hollister

[Logan announced that Amanda will be leaving SUNY so we will soon need to recruit a new web manager.](#)

Web Managers Report:

The SUNYLA website will be switching from using Joomla as a content management system to WordPress. While Joomla was a fine choice for a cms, the ease of use of WordPress will allow more SUNYLA members to update content on the SUNYLA site.

Amanda Hollister

3.2.6. WGIL – Kim Hoffman/Mark McBride

WGIL Report

Mark McBride

I am filling in for Kim Davies Hoffman while she is on maternity leave. I have nothing to report other than, come back soon Kim. WGIL needs you.

3.2.7. Archives (ad hoc) – Dan Harms

Ad Hoc Archives Committee Report

Attached please find a copy of the amended Deed of Gift from Buffalo with regard to our archives there, for the Council's approval.

The Archives Committee has also drafted the following directions, as per the Council's request at the last meeting:

Members of the Executive Board are responsible for document retention and disposition in the areas over which they have oversight, and for submitting for approval to the Council a written procedure to be used in that area for discharging these responsibilities.

Documents are to be submitted when an Executive Board member leaves office or goes up for re-election, or on a yearly basis for the minutes of the Executive Board and Council meetings. Exceptions to these procedures necessary for the needs of a particular group should be noted in the plan sent to the Council.

The items submitted will be works documenting the history, business, and actions of the individual or the unit with regard to SUNYLA activities, whether created or received - e.g. reports, official correspondence, election results, membership lists, meeting agendas, project files, or meeting minutes. Documents of a confidential nature or that include personal information (credit card numbers, social security numbers, etc.) are not to be included. If documents are necessary for the individual or their successor to conduct SUNYLA business, then reproductions of the relevant documents may be made.

Documents should be sent in paper form, as the preferred form, or in an electronic form designated by the archives and producible by the officer. Electronic documents should, if possible, be printed for inclusion. Electronic copies may be submitted in addition to the paper copies if desired. Any electronic documents should be placed in a form selected for its long-range usability, such as PDF format.

The documents should be submitted to the following address, with a cover letter indicating that they are to be placed in the SUNYLA archives collection and a list of the materials provided:

University Archives

420 Capen Hall

Buffalo, NY 14260-1674

The Archives can be contacted at (716) 645-2916 with any questions or concerns.

The documents should be sent by intercampus courier service or, if not possible, by regular mail. The sender should submit a receipt to the Treasurer if any expenses are incurred by this process, informing the treasurer in advance if expenses will accrue over \$50 for the transfer. In the case of electronic documents, the officer should contact the archives for information about appropriate formats and media for the transfer.

Action Items:

- 1) Approval of the Deed of Gift
- 2) Charging the Executive Board with the creation of lists of documents and procedures for ensuring that they are archived at the University at Buffalo

Dan Harms, Chair, Ad Hoc Archives Committee

Submitted to the Council on November 10



University Archives
Special Collections

Deed of Gift

University Libraries Special Collections, State University of New York at Buffalo, acknowledges receipt from:

Name (print or type): _____

Address: _____

Telephone no./E-mail: _____

Of the following collection:

Records of State University of New York Librarians Association (SUNYLA), 1967-

We hereby give, grant, and transfer the material described above to University Libraries Special Collections, State University of New York at Buffalo with literary property rights retained by the State University of New York Librarians Association.

Accepted by the State University of New York Librarians Association

Name _____ **Title** _____

Signature _____ **Date** _____

On its part Special Collections will care for the above material in a manner that in its sole judgment will provide for the physical preservation of the items gifted. It is the intent of Special Collections to make the items gifted herein readily available for research; however all access to the gifted material shall be at the sole discretion of Special Collections. Special Collections reserves the right to dispose of duplicate items with the understanding that, where possible, these will be transferred at its discretion to a similar institution or historical society. In the event that University Libraries Special Collections, State University of New York at Buffalo should determine that it no longer wishes to hold the Records of the State University of New York Librarians Association, it will inform the association and will assume the cost of returning the collection to the association, or, upon receipt of instructions from the association, will assume the cost of sending the collection to another repository.

Accepted for the University Libraries Special Collections by:

Name _____ **Title** _____

Signature _____ **Date** _____

3.3.1. FACT – Mark McBride

FACT - Report

SUNY CIT 2010 is being held at SUNY Plattsburgh this year.

The conference theme is, Classrooms, Continents and Clouds: Who Moved My Chalk?, May 25 to 28, 2010. Here is the link to the call for proposals. (<http://cit.suny.edu/cit2010/2010Call.txt>)

Tracks are:

1. Health Education
2. Learning Spaces
3. Global and Mobile
4. Open Everything
5. Balancing Pedagogy and Technology
6. K-16 Pipeline: Plugging the Leaks

If you are chosen to present, the primary contact or presenter is eligible for a \$100.00 scholarship for the conference. This is a great opportunity to talk with our fellow SUNY colleagues in and outside the walls of the library.

SUNY FACT has a new website. <http://www.fact.suny.edu/>
Check it out. They did a great job on it.

Respectively submitted,

Mark McBride

3.3.2. LACUNY – Kadri Niider

LACUNY Liaison Report

Kadri Niider

Highlights from LACUNY Executive Council meeting on November 13, 2009:

- LACUNY Institute one-day conference on 10/23 was very successful - Library Leadership, the Next Generation: <http://library.hunter.cuny.edu/lacunyinst2009.html>
- Reminder that the Foundation Center is a good source for grants information
- New Web site is being refined
- Presence on Facebook was discussed
- Flyer about LACUNY to be prepared
- An exchange program of library faculty with both Shanghai Normal and Shanghai University in China has been established
- CUNY will open a new type of community college in the fall of 2011. A library/technology committee has been charged with developing a new model for its library
- Libraries report strong usage of textbooks and e-books on reserve purchased with \$2 million allocated by CUNY to campus libraries
- Winter membership meeting in December will highlight librarians personal interests or hobbies.

3.3.3. Nylink – Lynne Graziadei

[Lynne pointed out the new LAND advisory group and asked anyone interested in being a part of that to let her know.](#)

Nylink Liaison Report

SUNYLA EXECUTIVE BOARD / COUNCIL MEETING

November 18, 2009

Information Swap: MyNylink Discussion Forums

Nylink's new Discussion Forums are ad-hoc clearinghouses for great library ideas: current topics include [Digital Preservation](#), [Experts Central](#), [Library Trends](#), [Open Source](#), and [Remote Storage](#). Reading and contributing to the forums requires logging in to MyNylink at <http://nylink.org/mynylink>.

Introducing EffectiveData

EffectiveData is Nylink's metadata analysis, consultation and processing service. We offer customized services for your metadata projects large and small. Some of the services offered by EffectiveData include file analysis, error remediation, format conversion, and uploading Local Holdings to WorldCat. For more information, please contact services@nylink.org.

Library Assistants' Day 2009

The third Library Assistants' Day was held on November 3, 2009, in Syracuse. Over 115 people came to this event that was co-sponsored by Nylink, CLRC, SCRLC, RRLC, and Upstate Medical. Sessions included customer service based upon FISH!, social networking, creating library exhibits and displays, genealogy resources, an update on Microsoft 2007 and time management.

Living History Through Social Networking: Resources

At NYLA 2009, Stacia Snow from the Tech Valley High School and Meredith Case, Nylink web manager and Program Development Team Member, presented a standing-room only session on using social networking tools to teach history and information literacy in the classroom. They have made their webliography and other resources available online at <http://nyla2009.wikispaces.com/>.

ILLiad Training Discounts

Nylink members receive a 10% discount on Atlas System's Annual ILLiad Training Subscription, a fixed price training plan that covers all staff for less than \$2,000. The subscription offers unlimited access to all online classes provided by Atlas Systems. In addition to basic borrowing and lending training classes, learn to use the full power of your ILLiad system by participating in classes like Customizing the ILLiad Web Interface, Don't Panic: A Basic Guide to ILLiad Troubleshooting, and ILLiad Custom Reports.

LAND Advisory Board: First Meeting Held

The LAND Advisory Group has now met for the first time. Members are as follows:

<u>Name</u>	<u>Institution</u>	<u>Representation</u>
Matthew Smith	Sullivan Community College Library	SUNY Community Colleges and IDS Project
Alex Byrne	Brooklyn Public Library	Public Libraries
Christine Sizak	Nazareth College	Private Higher Ed and IDS Project
Jane Hryshko	Bard College	Private Higher Ed and Connect NY
Cindy Stark	New York State Library	State Library and IDS Project

3.3.4. SAC – Colleen Lougen

[Colleen reported that the next SAC meeting will be Dec. 3rd and that she will post an update to Moodle afterward.](#)

Report to SUNYLA Council and Librarians from the SUNYConnect Advisory Council (SAC) Liaison, as of November 11, 2009

Diversifying SUNY Collections Pilot Project

The pilot project had their first meeting on October 15th in Albany. There are 10 libraries involved in the project. Project members worked on the Operations Committee Charge and the Operational Committee will be meeting via Skype on October 29th. The pilot project will begin on January 2nd with \$41,000 in contributions from project libraries.

SUNY Strategic Planning Update

The first statewide conversation was held at Hudson Valley Community College on October 21st. The Strategic Plan website (<http://www.suny.edu/strategicplan/schedule.cfm>) contains comprehensive information about the strategic plan process, including webcasts of the completed conversations. In addition, one can submit feedback on the website via e-mail, Twitter, and Facebook. A task force on libraries was announced at the University Faculty Senate, but no additional information is available at this time; Carey was unaware of any such task force.

SUNYConnect II Strategic Plan

The committee continued to update the SUNYConnect II Strategic Plan with bullets comprising the action items that have been accomplished system-wide. It was agreed that now is the time to add additional strategic initiatives that focus on the future of a shared system, not only a shared catalog and collection but a robust university-wide student information and course system. It was also agreed that we need to explore shared services, building on current projects already underway in SUNY. Steve Roberts agreed to draft a paper that would lay out some of the “big, audacious, hairy ideas” that Chancellor Zimpher is seeking. The committee will invite N.J. Wolfe to speak with SAC at our next meeting to get an update on the strategic plan process. N.J is a member of the Group of 200 Delegates.

It was proposed that a series of three webinars, sponsored by SAC, SCLD, and SUNYLA, focusing on the Future of SUNY Libraries might be a good vehicle to engage library staff across the system. Each webinar should be organized to mirror the three strategic initiatives listed in the SUNYConnect Strategic Plan. The webinars will be open to all SUNY libraries and their staff and could be broadcasted via Elluminate. The webinars will consist of brief presentations and questions seeking input about strategic directions and initiatives. Cerise will communicate with Rick Winant and Logan Rath about this idea. Maureen agreed to work on a framework for the webinar and the following SAC working group was appointed: Maureen, Carey, Colleen, & Cerise. Additional members would be solicited from SCLD and SUNYLA.

SUNYConnect Optional Services

It was agreed that there should be a SUNY OLIS policy regarding the cancellation of optional services, such as the ILLIAD fee, 360 Link, 360 Search, etc. OLIS will come up with a policy and the Budget Committee will review the document.

Budget Impact on SUNYConnect

SUNYConnect will incur a 5-6% cut because of the current 90 million cut to SUNY.

SUNY Business Intelligence Initiative

It was decided that expansion of the SUNY Business Intelligence initiative should be another strategic direction because it provides data for statewide collaboration and decision making. Maureen will be demonstrating the SBII Dashboards online via Elluminate to interested SUNY librarians in November.

Elsevier Update

OLIS is currently finalizing a model.

Blackboard/ANGEL Update

Negotiations are ongoing. Carey is trying to create a strategic partnership with Blackboard. He has asked Blackboard to conduct a study on how course management is being used in the classroom. The results of the research will be used by SLN to predict infrastructure needs. Pricing for Blackboard will remain consistent with Angel pricing for current Angel customers.

SCLD Report (from Jon Grennan)

SCLD held its Fall Business Meeting at SUNYIT in Utica on Oct. 7, 2009.

- In response to a motion from the floor, SCLD Chair Rick Winant sent a letter on Oct. 14th in support of ARIA on behalf of SCLD to Governor Patterson.

- Following up on the suggestions presented during sector break-out sessions, SCLD's Executive Board is working on a draft document to contribute toward a joint strategic directions statement for SUNY libraries from SAC, SCLD and SUNYLA so that we speak with "one voice".

Although none of the three nominees selected by SAC, SCLD and OLIS was chosen as a delegate in Phase II of the Chancellor's strategic planning process, FIT's director N.J. Wolfe is among the 200 delegates who are participating in the "Statewide Conversations".

Aleph and Associated Activities Highlights (from Maureen Zajkowski)

Aleph Support

- Aleph Training Modules
 - Aleph Acquisitions -9th in series was released in September
 - Additional modules related to Course Reserves and Indexing Topics will be developed and released over the fall.

Reclamation Project

- Aleph data extracts for the Comprehensive Colleges with Aleph regions on the Seneca server will be completed by the end of October.
- The OLIS staff will continue working with the Comprehensive Colleges and then start working with the Community College campuses
- Documentation about the process and project responsibilities is available on the Footprints KnowledgeBase (#6897)

SUNY Business Intelligence Initiative (SBII) - Library Project Status Update

- Demonstrations of the Library Dashboards were given:
 - August 21 - SBII Steering Committee
 - September 22 and 25 - POC Campuses
 - October 8 - SUNY Library Directors at their Fall Meeting
 - October 12 - SUNY Librarians at their Fall SUNY Library Software User Group Meeting
- A listserv for the POC campus participants was created
- Information on the Library Dashboard project and on how to access the Dashboards was distributed to the SUNY Council of Library Directors, SUNYLMS and SUNYLA listservs
- A Zoomerang survey was created and sent to the SUNY library community to collect information to help schedule additional Dashboard demonstrations for interested librarians

Action Item:

1. Open up discussion about the strategic plan and strategic initiatives. What do you want me to pass onto SAC?

3.3.5. OLIS – John Schumacher

John reported that System Administration has increased its piece of the ScienceDirect cost. A new cost sharing model will be going to directors in a week or so. Karen Ferington: What is the Reclamation Project? Lynne Graziadei: It basically syncs the holdings in your catalog with holdings in OCLC.

SUNY Office of Library and Information Services
 Report to SUNYLA Executive Board/Council
 John Schumacher (john.schumacher@suny.edu)
 November 18, 2009

SUNYConnect LMS and Related Activities

- **SUNY Business Intelligence Initiative (SBII) – Library Project Status Update** – prototype system is available; information about access and upcoming webinars on the SBII Library Project has been distributed to the SUNY library community; OLIS is seeking input from the community on the project;
- LiSUG presentation on the topic - http://sunyla.org/joomlaprod/images/stories/conferences/presentations/2009lisug/SBII_rev.ppt
- Latest SUNYergy article on the topic - <http://www.sunyconnect.suny.edu/sunyergy/43SBII.htm>

- **Diversifying the SUNY Collection Pilot Program** – the charge for the group’s Operation’s Committee has been established; Operation’s Committee has met (via Skype) three times; policies and procedures are being established; pilot project campuses have established a \$43,000 pool of funds for the purchase on demand process.
- **Online training** – latest addition is on Aleph Acquisitions. Details have been sent to campus contacts- http://www.sunyconnect.suny.edu/olisdocs/public/Aleph/Contacts_shared_servers_2009jan13.xls
- **Reclamation Project** - Aleph data extracts for the Comprehensive Colleges with Aleph regions on the Seneca server have been completed;
- The OLIS staff will continue working with the Comprehensive Colleges and then start working with the Community College campuses;
- Documentation about the process and project responsibilities is available on the Footprints KnowledgeBase (#6897)
- **ILLiad Training** - The OLIS worked with RRLC, Nylink, and Atlas to provide ILLiad training through several of the 3Rs. Training is primarily via recorded sessions, with an Atlas trainer available for questions at the end of each session. These sessions are also available from archived sessions to allow for greater access to the training. Sessions are open to SUNY libraries, as well as 3R member libraries, including public libraries. The OLIS has provided funds to enable SUNY library staff participation in the training. The training has now been available for three months. The OLIS will follow up with the 3Rs to evaluate this service

Electronic Resources

- **Springer e-book offer**; statements of interest by SUNY libraries account for 85% of the initial benchmark dollar figure set by the publisher; final decisions needed in a November time frame; proposal is found in the OLIS Documents area - <http://tinyurl.com/mxju8g>
- **EBSCO Alumni Edition databases** (Academic Search Alumni Edition and Business Source Alumni Edition); EBSCO contact specific to this area -- Steve Levie (800-653-2726 ext.2660) slevie@ebscohost.com
- **Annual Reviews**; a call has been sent to current SUNY subscribers and to SUNY library e.resources contacts seeking renewals / new subscribers; campus pricing - http://www.sunyconnect.suny.edu/olisdocs/public/Electronic_Resources/Annual_Reviews_2010.doc ; SUNY-wide pricing - http://www.sunyconnect.suny.edu/olisdocs/public/Electronic_Resources/Annual_Reviews_2010_offer_SUNY-wide.pdf
- **Wilson** has provided package pricing for their Cinema and Art Museum Image galleries as well as for their Current Issues series - http://www.sunyconnect.suny.edu/olisdocs/public/Electronic_Resources/Wilson_database_packages_2009_campus_pricing.pdf and campus pricing for Art Full Text – http://www.sunyconnect.suny.edu/olisdocs/public/Electronic_Resources/Art_Full_Text_Wilson_2009_campus_pricing.doc plus a SUNY-wide price for that resource.
- **Syndetic Solutions**; 2009 (third quarter) usage statistics of catalog enhancement pieces (cover image, summaries, reviews, etc.) - http://www.sunyconnect.suny.edu/olisdocs/public/Electronic_Resources/Statistics/Syndetic_Solutions/Syndetic_3rd_quarter_2009_stats.xls

ScienceDirect

- A new cost sharing model for SUNYConnect’s ScienceDirect (2010-2014) has been established and distributed to the library directors;
- Significantly larger amounts of SUNY System-based dollars have been included in the new cost sharing model to provide additional accommodations for campus budgets.

OLIS

- The SUNY Center for Professional Development has announced the hiring of a full-time director - <http://www.suny.edu/sunytrainingcenter/bioScalzo.cfm>

SUNYConnect Information / Resources

- For additional information about SUNYConnect <http://www.SUNYConnect.suny.edu/> <http://sefer.SUNYConnect.suny.edu/olis/sunyergy/default.htm>
- OLIS’ Footprints Service Request System <http://service.sunyconnect.suny.edu/footprints/help.html>
- OLIS Support Portal <http://www.sunyconnect.suny.edu/support/>

- SUNYConnect union catalog <http://union.sunyconnect.suny.edu:8080/F>
- OLIS Documents Area <http://www.sunyconnect.suny.edu/olisdocs/>
- The OLIS web log - <http://www.sunyconnect.suny.edu/blog/>

3.3.6. UUP – John Schumacher

John urged everyone to visit the UUP website and help support SUNY in regard to budget cuts. Also reported that the Board of Trustees is putting forward a 2% in-state tuition hike, 20% for out-of-state.

UUP Liaison Report

John Schumacher (Central@uupmail.org)

SUNYLA Executive Board/Council

September 18, 2009

United University Professions (UUP) is the union representing more than 34,000 academic and professional faculty on 29 State University of New York campuses, plus System Administration, Empire State College, and the New York State Theatre Institute. UUP is affiliated with the New York State United Teachers and the American Federation of Teachers, AFL-CIO.

SUNY Budget Cut...Again

- Governor Paterson has announced a \$90 million mid-year SUNY budget cut;
- Over the last 18 months there have been \$410 million in recurring SUNY budget cuts;
- “For the first time in history, the students are now financing more than half of SUNY’s operating budget.” (UUP talking points);
- Please visit http://www.uupinfo.org/take_action.html and urge colleagues, friends, families to do the same in support of SUNY;
- <http://www.uupinfo.org/communications/release09/091021.html> “UUP President: Reverse \$90 Million cut to SUNY”;
- <http://www.uupinfo.org/communications/release09/091006.html> “UUP: SUNY slashed by budget cut”;
- Please be ready to assist your chapter, UUP and SUNY by responding to calls for action to fight ongoing budget cuts;
- “UUPers, higher education unionists, rally in Manhattan to fight state cuts” (10/27/09)
<http://www.uupinfo.org/communications/uupdate/091030.html>

Express Scripts and Identity Theft Risk

- <http://www.uupinfo.org/communications/uupdate/090928.html>

A48 Committee

- F. Jason Torre (Stony Brook) has been added to the committee by the UUP Executive Board;
- Committee will be putting out a call for information/supporting data to the SUNY library community in the near future;

UUP and SUNY in the News

- “Insult to Injury” <http://www.insidehighered.com/news/2009/11/02/cuts>
- “SUNY Cortland students protest funding cuts” <http://www.cnycentral.com/news/story.aspx?id=369736>
- “Hundreds protest at Plattsburgh State”
http://www.pressrepublican.com/archivesearch/local_story_301225602.html

Mailing Address:

United University Professions
P.O. Box 15143
Albany, NY 12212-5143

Location:

800 Troy-Schenectady Road
Latham, NY 12110

Telephone:

800-342-4206

518-640-6600

518-640-6698 (fax)

866-812-9446 (fax)

Email: input@uupinfo.org**Web:** <http://www.uupinfo.org>**4. Old Business****4.1. Revisions to Part 4 (Delegates) of the Manual of Duties & Responsibilities – Logan Rath**

see 5.2 under New Business

4.2. Technology Group (possible merging of IT, LiSUG, Web Manager) – Logan Rath

Logan will put out another call for discussion/planning participants. He's had a good response so far and is moving forward.

4.3. January meeting, or not – Logan Rath

Logan doesn't think we need a January meeting at this point though he may have people send in written reports. We can do a conference call if something comes up that needs attention.

5. New Business (including action items from reports)**5.1. President: Appointment of Logan Rath and Colleen Lougen to SCLD/SUNYLA/SAC joint committee on Library of the Future**

Committee's name is actually Future of SUNY Libraries. → Approved with one (1) vote opposed.

5.2. President: Changes to the Manual of Duties and Responsibilities for Delegates

[See item 3.1.1. for text of proposed changes] April Davies suggested a few edits: Collect membership dues; ballots from unit's ~~regular~~ members; ~~distributes...~~ encourages... performs. The edits were accepted. → Amended text approved unanimously.

5.3. President: Bylaws changes for chair and liaison terms to be placed on the Spring ballot

[See item 3.1.1. for text of proposed changes] Bill Drew and April Davies suggested a few edits: (11.3.2) ~~the second year of which is subject to affirmation by the President~~ Individuals may succeed themselves.; (14.2.5) may provisionally appoint; Executive Board and Council; ~~may veto an appointment~~ must approve the appointment at their next meeting. The edits were accepted by Logan. General discussion followed. → Amended text endorsed unanimously.

5.4. 1st VP: Create liaison position with NYSHEI

Angela suggested approaching the NYSHEI director to see if NYSHEI would be ok with the idea of creating this position. → Logan asked Angela to go ahead and contact them, with the idea that we could appoint someone at the March meeting

5.5. 2nd VP: Approve seed money for Conference start-up expenses

\$5000 seed money approved unanimously.

5.6.IT Committee: Report on PayPal

[see item 3.2.1 for the Committee's report] Bill Drew: Seems straightforward and reasonable. Suggests we do it and it be handled by the Treasurer. → Logan asked Greg Bobish to go ahead and set up the account and report back at the next meeting.

5.7.Archives: Approval of the Deed of Gift

Brief discussion. → Approved unanimously.

5.8.Archives: Charging the Executive Board with the creation of lists of documents and procedures for ensuring that they are archived at the University at Buffalo

Logan agreed, on behalf of the Board, to do as requested. They will give the information to the Archives Committee for review.

5.9.SAC: Open up discussion about the strategic plan and strategic initiatives. What should be passed on to SAC?

There was wide ranging discussion on this topic. Colleen Lougen: Want to make sure that we're keeping communication open between all parties since we're all working on these issues simultaneously. Bill Drew: SAC needs to be more nimble and proactive in a visible way. As a member of the "group of 200", NJ Wolfe presented information on SUNY strategic planning activity. How the 200 were selected, what's happened so far, what's next, etc. Bill: Does the chancellor understand the difference in funding and reporting with community colleges? NJ: Yes. He thinks she does. NJ followed up by saying that the chancellor has taken this effort beyond the usual crew by including people from all stakeholder groups. He pointed out the webcast archive on the strategic planning website and urged people to look at the chancellor's PowerPoint on the strategic planning process. Particularly the emerging themes. This is where library access was identified as a "core infrastructure issue." Andy Perry: Is there a working group tasked with the library access issue? NJ: Has only heard that there will be. He knows that SCLD is talking about 'Library of the Future' and what they mean by that. How to maximize resources. He thinks the chancellor would like to hear a "big, hairy, audacious goal" from us but that the window for doing so won't last forever. One of the things he's thought about is the idea that we all relate together to provide information and the libraries are more 'together' than other SUNY constituencies. If we could get the chancellor and the presidents to hold harmless our current monetary outlay, then maybe we could realign ourselves to use that money more efficiently. Then we can use the 'savings' to do those things we don't have the money for now. Under our current model, if we save money, they usually take it away. Varied discussion followed. The idea has merit but it may not be doable and it carries significant risks. If we were to advocate for anything like this it would have to move very quickly. We have much bigger issues here than people versus resources, especially with regard to community colleges. Also, it doesn't have to be trading people for resources, which is a really hard sell. Things like more efficient utilization of acquisitions dollars and less reinvention of various wheels can also make a difference.